Questions to Guide Your Online Instruction

Designing and teaching your online courses requires social presence, cognitive presence and teaching presence. Use the list of questions below to support you in your design and delivery of online instruction:

Social Presence
1) In what ways will I establish a social presence for my students?
2) Have I decided on a time for virtual office hours?
3) Have I created a welcome video and/or introductory videos for each module?
4) Have I created opportunities for students to establish a social presence in both asynchronous and synchronous environments?
5) Am I aware of the social cues I can provide that signal encouragement, inclusion and support to students, such as the use of emojis?
6) Have I created opportunities for students to express their concerns about course content?
7) Are there multiple ways for students to participate?

Cognitive Presence
8) Have I created critical thinking and problem-solving discussion boards?
9) Have I designed assignments and assessments that challenge students' use of discipline specific skills?
10) Are my assessments authentic? Do they allow for varied student expression that raises sociopolitical consciousness?
11) Have I designed high structured activities intended to bring students together?
12) Have I provided opportunities for practice in the asynchronous and synchronous environment?

Teaching Presence
13) Are my pre-recorded lecture videos 10 minutes or shorter?
14) Have I designed a high structured environment, one in which students feel highly confident that can complete the modules knowing what is expected of them?
15) Have I contacted eCampus for support with different tools, such as Camtasia?
16) Am I prepared to record audio or video to provide students feedback on assessments?
17) Does my course include a variety of learning modalities?
18) Do I have the learning goals of the course visible in multiple places?
19) Have I provided students with a structure for peer feedback?
20) Are my expectations clear and visible beyond the syllabus?