

Graduate Technical Writing Section 01

CS 200W

Spring 2024 3 Unit(s) 01/24/2024 to 05/13/2024 Modified 02/02/2024

Contact Information

Your Instructor: Debra Hunter

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The best way to reach me is via email at debra.hunter@sjsu.edu. I read and respond to emails frequently Monday through Friday during normal working hours; emails I see on weekdays are responded to within 24 hours or less. Note that on workdays I usually shut down my computer at 5-6 pm and thus will not see an email that you send me in the evening until the next day. On weekends, I read and respond to emails only sporadically.

When you email me, **mention your course number AND section in the subject line (for example, "Question about CS200W-01") and end the message with your full name.** I am teaching several different classes and I need these two things to respond to your question in a timely and accurate manner.

To save us both time and energy, please try to find the answer to a question yourself before contacting me! You'll likely find the answer to many general course questions in the course syllabus or on Canvas. Questions about language terms and concepts can frequently be answered through a Google search; when I was a student I found that Google was my best friend!

Also, a final note: I appreciate brevity and thus I ask that you keep your emails to me as concise as direct as possible. This means that it is best to avoid using an AI text generator to write your message, as they tend to produce emails that are wordy (and annoying!).

NOTE: As I draft this, SJSU faculty are scheduled to strike from January 22 - 26, 2024. Should that strike take place, I will not respond to emails or Canvas messages until the strike has ended.

Office Hours

My office hours are Tuesdays and Thursdays, from 3:00 pm until 5:00 pm; it may be possible to meet at another time on those days via appointment. My office is located on the 4th floor of Clark Hall in Room 408L (when you get off the elevators, take the first hallway to the left).

While my office hours are drop-in, I do appreciate receiving an email if you plan to come by so that I will be in my office when you arrive.

Course Description and Requisites

Graduate technical writing workshop to develop advanced communication skills that will meet the professional needs of computer scientists, along with research methodologies and proper documentation for the master's thesis project.

Prerequisite(s): Graduate standing. Allowed Declared Major: Bioinformatics, Computer Science, Data Science, Mathematics, or Statistics. Or instructor consent.

Note(s): This course satisfies graduate-level GWAR in this master's program. This course does NOT satisfy the undergraduate GE Area Z requirement.

Letter Graded

* Classroom Protocols

Course Format

You will attend two weekly class meetings, on Tuesday and Thursday at the scheduled class time, and will complete assignments in class and online. Please note that the course has been designed with the assumption that all students will regularly attend class meeting and arrive on time at the scheduled class time. Note that some points-earning activities can only be completed in class.

Course materials are organized on Canvas in a series of weekly modules. You can find all content on Canvas: readings, videos, quizzes, detailed assignment instructions, assignment drop boxes, general course information, and links to useful information. Canvas modules will open the week before we discuss the associated topic in class so that you can complete readings and review any other information in advance.

Canvas Website

[Go to one.sjsu.edu](https://one.sjsu.edu) to begin your Canvas login.

I send group communications to my students through Canvas Announcements, so I suggest that you adjust your Canvas Notifications settings so announcements are forwarded to the device you check most frequently. To do this:

- Go to Canvas
- Click on your Account tab, and then on the Notifications tab
- Navigate to the Announcements bar and make the appropriate selections.

You may also use this procedure to have Canvas notify you of approaching assignment due dates. For Canvas help, call eCampus at (408) 924-2337 or [go to the eCampus Canvas help page.](#)

Textbook and Technology Requirements

There is no required course textbook; however, the following book is recommended:

J. Swales and C. Feak, *Academic Writing for Graduate Students: Essential Tasks and Skills*, 3rd ed. Ann Arbor, MI: University of Michigan Press. 2012.

All other readings and materials, like sample documents, will be found on Canvas. You will need to have access to the following: a working laptop/tablet, Microsoft Word or a compatible word processing program, PowerPoint, reliable internet access, a webcam and a microphone (can be integrated into your computer or external), and a printer. **Technology issues will not be accepted as an excuse for late work - so have backup!** For help with technology problems, visit the IT Service Desk page here: [SJSU IT Service Desk.](#)

To prepare for the course you should do the following:

- Visit [SJSU IT Software Installation Page \(https://www.sjsu.edu/it/services/applications/\)](https://www.sjsu.edu/it/services/applications/) and download Microsoft Word (for PC and Mac) and PowerPoint (available at NO CHARGE to SJSU students)
- Locate a couple of printing stations on campus (one is outside the CS office on the 2nd floor of MacQuarrie Hall)
- Download the free Grammarly grammar checker app found here: [Grammarly.com](https://www.grammarly.com)

Submitting Assignments to Canvas

- Assignments are considered to be submitted when they are fully uploaded to Canvas, so you should not wait until the last minute to submit your work, because uploads may take some time and you might miss the submission deadline.
- A Canvas due time of 11:59 pm means 11:59:00 - any assignment submitted after that time will be marked late.
- If you cannot submit an assignment to the Canvas dropbox because it is locked, DO NOT email the assignment to me or submit it as an attachment to a comment. I cannot use the Canvas feedback tool or an associated grading rubric on assignments not submitted to a dropbox, and thus the assignment WILL NOT be graded.
- Assignments are graded as uploaded to Canvas, and incorrect, blank, or unreadable files will receive no points. You can avoid this by clicking on the "View Submission" option after uploading your work to ensure you have submitted a correct and readable file. **Do this every time you upload an assignment!**
- You can re-submit assignments as many times as you would like before a deadline; I will grade your final submission. Note that if you submit an assignment by the due date and then decide to re-submit it for grading during the late period, a late penalty will be assessed.

Late Policy

- Late work is accepted up to 48 hours after a due date, except where otherwise indicated (typically, the final assignments of the semester must be submitted by the specified due date/time and no late submissions are accepted).
- **Work submitted up to 24 hours late will receive a 10% penalty, and work submitted from 24 to 48 hours late will receive a 20% penalty.** These penalties are based on the total points possible and are automatically assessed by Canvas.
- **After 48 hours, no late assignments are accepted;** the online assignment dropbox will close and you will NOT be able to submit assignments or access quizzes/exams. Ungraded course content, like videos and readings, remains available throughout the semester.

Exceptions are made to this policy only in rare circumstances; for example, for a serious illness. Please contact me in advance of the due date regarding this.

Plagiarism and Cheating

I place a high value on the honest pursuit of knowledge and have zero tolerance for plagiarism and cheating. Submitting a writing assignment that contains text that is **not your original written work** is a violation of the SJSU policy on cheating and plagiarism, which reads as follows:

Your own commitment to learning, as evidenced by your enrollment at San José State University and the [University's Academic Integrity Policy \(Academic Senate Policy S07-2\)](#), requires you to be honest in all your academic course work. Faculty members are required to report all alleged violations of the Academic Integrity Policy to Student Conduct and Ethical Development.

Plagiarism or cheating on a written assignment will result in a score of zero and administrative sanctions by the University. For this class, all assignments are to be completed by the individual student unless otherwise specified. **Also, note that all texts produced by an AI text generator fall under the definition of 'not your original work.'** We will be discussing and drafting a course policy on ethical/appropriate AI use early in the semester, and I will expect all students to follow it.

If you would like to reuse any written work that you have previously submitted or plan to submit for another class, please speak with me before doing so. Should you be tempted to cheat because you find an assignment challenging, the better course of action is to contact me for help.

All CS200W assignment submissions will be checked for plagiarism/AI generated content by Turnitin.com.

Using the Turnitin.com Dropbox

You will be required to submit all of your major writing assignments to Turnitin.com, an application that checks student writing assignments for plagiarism by comparing the contents of the assignment to internet sources and prior student submissions stored in the Turnitin database. Turnitin also checks content for AI generated text.

This course includes a zero-value Turnitin.com dropbox assignment that you can use to check any writing assignment for plagiarism before you submit it for a grade. You can use this dropbox as many times as you would like throughout the semester; any submission that you make to this dropbox will not be added to the Turnitin student submission database.

Please note that the Turnitin dropbox is for the use of students in this class only; please do not submit the papers of other students to the dropbox.

Writing in CS200W/Getting Help with Writing and Research

All of the writing you do in this class will be developed according to the process model of writing which has four steps: planning, drafting, revising, and editing. You will submit two drafts of each writing assignment: I will give you feedback and a grade on your first draft, and you will also receive feedback on that draft from your peers during in-class peer review sessions. You will participate in at least one conference with me during which we will discuss your final project of the semester, the literature review. You can also receive additional writing support by attending my office hours or working with a writing tutor.

If you find writing a challenge, I encourage you to work with the SJSU Writing Center, which offers one-on-one tutoring services and workshops on a variety of writing topics. For more information, visit the Writing Center website: [Visit the SJSU Writing Center](#). You can also find a link to the Writing Center on the course Home Page on Canvas. Note that the services provided by the Writing Center are **free** to all SJSU students.

To obtain help with the library research you will be conducting for this class, please contact the SJSU Computer Science Subject Librarian Yuqi He via email: yuqi.he@sjsu.edu. (<https://libguides.sjsu.edu/ComputerEngineering>)

Program Information

Diversity Statement - At SJSU, it is important to create a safe learning environment where we can explore, learn, and grow together. We strive to build a diverse, equitable, inclusive culture that values, encourages, and supports students from all backgrounds and experiences.

Course Learning Outcomes (CLOs)

By the end of the course, students will be able to:

1. **Compose** with a clear focus on purpose, scope, and audience.
2. **Critically observe and discuss** the composing processes of self and peers.
3. **Write** using a variety of technical writing formats.
4. **Organize and produce** papers and documents according to discipline-based editorial and citation standards, using IEEE style.
5. **Create** appropriate graphics to accompany a report.
6. **Effectively use** library resources and electronic databases pertaining to their discipline to carry out research.

7. **Distinguish** between scholarly and non-scholarly published literature as well as **define** the characteristics of good scholarly writing in terms of content, format, and style.
8. **Organize, analyze and synthesize** information from various sources to **develop** a literature review.
9. **Determine** the difference between plagiarized and non-plagiarized text.
10. **Organize and deliver** an effective oral presentation for a professional audience.

Course Requirements and Assignments

Job-related correspondence: You will prepare a targeted résumé highlighting your education, accomplishments and relevant job experience.

Project proposal: At the beginning of the semester, you will select a research topic of interest and later will write a project proposal that includes a description of the project's importance, how the project will be implemented, a work plan for carrying out the project, and a description of possible challenges presented by the project. This assignment has two parts: first, you will write a one-page description of your topic, with cited sources and keyword definitions. Then you will write the full project proposal. You will submit one draft of the topic worksheet and two drafts of the proposal.

Literature review: Using the topic you selected for your proposal, you will write a literature review of scholarly sources (books, peer-reviewed journal articles, refereed professional conference proceedings) that describe work already completed in your research area. The review will be written following IEEE editorial standards and will include at a minimum a title page, an abstract, a table of contents, the review itself, and a list of references in IEEE format. You will submit two drafts of the literature review.

Oral presentation: At the end of the semester you will present and record the topic of your project proposal/literature review in a TED/Grad Slam-type, 3-minute long presentation that uses a maximum of three PowerPoint slides (plus a title slide).

Writing Exercises: You will complete brief exercises throughout the semester focusing on various aspects of academic writing, including grammar, editorial style, and formatting.

Schedule of Assignments/Points Possible

Assignment/Learning Outcomes	Points
Orientation Activities	25
Writing Exercises (CLO 1-10)	150
Resume (CLO 1-3)	100
- Peer Review of Resume (CLO 2)	25
Proposal Topic Worksheet (CLO 1-4, 6)	50
Project Proposal (CLO 1-4, 6)	200

- Peer Review of Proposal (CLO 2)	25
Literature Review (CLO 1-6, 8)	300
-Peer Review of Literature Review (CLO 2)	25
Grad Slam Presentation (CLO 5,10)	100
Extra Credit IEEE Qs of the Day (CLO 4)	(10)
Total	1,000

✓ Grading Information

My goal is to make the grading process as clear to you as possible. Descriptions of how assignments and exams will be graded can be found in the assignment or exam instructions, or in the associated grading rubric. Here are some facts about how your grades will be determined in this course:

How your grade is calculated: Each assignment in this course is given a point value. Once the assignment is scored, the points you earn are applied to your final course grade, which is the percentage of the number of points that you earn out of the total points available.

Grading turnaround: I will return your assignments to you as soon as possible after you submit them. Generally, you can expect that I will grade your assignments within two weeks after they are submitted, although in most cases they will be returned to you sooner.

Final course grade: Your final course grade will be the letter grade equivalent of the percentage that is shown on Canvas after the final assignment of the semester is completed and graded (see the chart below). There will be no extra credit or extra work offered at the end of the semester to raise your grade, nor will your grade be rounded up.

Grade Chart:

97%+ = A+	93%<97% = A	90%<93% = A-	87%<90% = B+	83%<87% = B	80%<83% = B-
77%<80% = C+	73%<77% = C	70%<73% = C-	67%<70% = D+	63%<67% = D	60%<63% = D-
Below 60% = F					

CS200W Grading Rubrics

I use detailed grading rubrics for all assignments in order to assign grades in as fair a manner as possible. The point levels on these rubrics are based on how well you fulfill the requirements of the assignment prompt and the needs of the readers of your documents.

Please use these grade descriptors to help you understand the CS200W grading rubrics.

An 'Exceeds Expectations' submission is an outstanding, publishable-quality work. The paper demonstrates a thorough understanding and fulfillment of the assignment guidelines and audience expectations. If research is involved, as in the case of the literature review, a wide range of sources have been read and incorporated into the work. Word choice and sentence and paragraph construction demonstrate a broad vocabulary, a strong understanding of grammar, and high-level coherence and cohesion ('flow'). The paper is meticulously formatted, follows IEEE citation guidelines, and has only insignificant errors in grammar, spelling, and punctuation. There is no plagiarism; all source material is skillfully paraphrased. This is the equivalent of an 'A' paper and is usually produced by students who fully engage in the writing process, producing and revising multiple drafts of an assignment before submission; often these students work with the instructor, a writing tutor, or with other student writers to refine their already-competent work.

A 'Meets Expectations' submission is solid graduate-level work. The paper demonstrates an understanding of the assignment guidelines and audience expectations and suggests that a strong effort has been made to satisfy these requirements. If research is involved, as in the case of the literature review, an acceptable range of sources (at least the number specified in the assignment prompt) have been read and incorporated into the work. Word choice and sentence and paragraph construction demonstrate a good vocabulary, an understanding of grammar, and an effort to achieve coherence and cohesion ('flow'). The paper is well formatted and follows IEEE citation guidelines with perhaps only a few minor errors in these areas. There may also be a few errors in grammar, spelling, and punctuation but these are minor and do not interfere with the reader's understanding of the writer's text. There is no plagiarism; all source material is adequately paraphrased. This is the equivalent of a 'B' paper and is usually produced by students who fully engage in the writing process and who produce and revise at least two drafts (one original and one revised) of the assignment before submission. Students who are still developing their Academic English skills may work with the instructor, a writing tutor, or other student writers to achieve this grade level.

An 'Approaching Expectations' submission is slightly below graduate-level work. The paper may fail to meet some of the assignment guidelines and/or audience expectations and suggests that further effort is needed to satisfy these requirements. If research is involved, as in the case of the literature review, more sources need to be read and incorporated into the work. Word choice and sentence and paragraph construction demonstrate minor gaps in vocabulary and understanding of grammar. Further effort is needed to achieve coherence and cohesion ('flow'). The paper demonstrates an attempt to follow IEEE formatting and citation guidelines but there are multiple minor errors in these areas. There may also be multiple errors in grammar, spelling, and punctuation but these do not interfere with the reader's understanding of the writer's text. There is no plagiarism; all source material is adequately paraphrased. This is the equivalent of a 'C' paper and might be produced by students who need to more fully engage in the writing process and who might have neglected to produce and revise at least two drafts (one original and one revised) of the assignment before submission. Some students, in particular those who are still developing their Academic English skills, may need to work with the instructor, a writing tutor, or other student writers to move beyond this grade level.

A 'Below Expectations' submission is below college-level work. The paper may fail to meet most or all of the assignment guidelines and/or audience expectations and suggests that much further effort is needed to satisfy these requirements. If research is involved, as in the case of the literature review, many more sources need to be read and incorporated into the work. Word choice and sentence and paragraph

construction demonstrate serious gaps in vocabulary and understanding of grammar. Further effort is needed to achieve coherence and cohesion ('flow'), which may be completely lacking. The paper demonstrates little attention to IEEE formatting and citation guidelines and there are multiple major errors in these areas. There may also be multiple errors in grammar, spelling, and punctuation and some of these may interfere with the reader's understanding of the writer's text. There may be an issue with plagiarism; some source material may be inadequately paraphrased. This is the equivalent of a 'D' paper and might be produced by students who have minimally engaged in the writing process and who might have neglected to spend enough time producing a complete draft of the assignment before submission. Some students, in particular those who are still developing their Academic English skills, will need to work with the instructor, a writing tutor, or other student writers (or perhaps all of these people) to move beyond this grade level.

University Policies

Per [University Policy S16-9 \(PDF\)](http://www.sjsu.edu/senate/docs/S16-9.pdf) (<http://www.sjsu.edu/senate/docs/S16-9.pdf>), relevant university policy concerning all courses, such as student responsibilities, academic integrity, accommodations, dropping and adding, consent for recording of class, etc. and available student services (e.g. learning assistance, counseling, and other resources) are listed on the [Syllabus Information](https://www.sjsu.edu/curriculum/courses/syllabus-info.php) (<https://www.sjsu.edu/curriculum/courses/syllabus-info.php>) web page. Make sure to visit this page to review and be aware of these university policies and resources.

Course Schedule

All learning activities can be found in the Canvas modules and should be completed before coming to class on the day that they are assigned. In-class writing exercises will be distributed by your instructor; the remaining exercises can be found on Canvas in the weekly modules or on the course home page. This course schedule is subject to change, with fair notice.

Week	Class Date/Day	Topic	Assignments Due
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1	1/25/24 Thursday	Introduction to CS200W	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read all orientation pages on Canvas <p>Assignment Due Today in Class:</p> <ul style="list-style-type: none"> • Writing Exercise: Diagnostic (bring a pen or pencil to write with!) <p>Assignment Due Monday, 1/28/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Quiz: Introduction to CS200W • Who Are You? (Orientation Activity) <p>If there is a faculty strike, this class meeting will be cancelled. In that case, the Writing Diagnostic assignment will be postponed until the first class meeting on Tuesday, January 30th.</p>
2	1/30/24 Tuesday	Technical Writing Basics Part I	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>Key English Grammar Concepts</i>
2	2/1/24 Thursday	Technical Writing Basics Part II	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read Markel & Selber <i>Writing Effective Sentences</i> <p>Assignment Due Monday, 2/5/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Writing Ex: Technical Writing Basics
3	2/6/24 Tuesday	Writing Resumes - Introduction and Analyzing a Job Posting	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read the Resume Basics section in the <i>SJSU Career Center Resume Guide</i> • Review <i>Sample Resumes</i> <p>Assignment Due Today (in class):</p> <ul style="list-style-type: none"> • Find, save in .pdf form and print an online posting for a job or internship in your field, and bring to class for keyword exercise.

3	2/8/24 Thursday	Writing Resumes - Writing Effective STAR Statements	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>Using the STAR Method to Write a Dynamic Resume</i> <p>Assignment Due Today (in class):</p> <ul style="list-style-type: none"> • Writing Ex: Writing STAR Statements
4	2/13/24 Tuesday	Writing Resumes - Writing Effective Bulleted Statements	<p>Assignment Due Today (in class):</p> <ul style="list-style-type: none"> • Writing Ex: Parallel Structure and Capitalization
4	2/15/24 Thursday	Peer Review of Resume	<p>Assignment Due Today (in class):</p> <ul style="list-style-type: none"> • Resume: Peer Review - Bring printed copy of your targeted resume to class for peer review <p>Assignment Due Monday, 2/19/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Resume First Draft (for instructor review)
5	2/20/24 Tuesday	Library Orientation with Yuqi He	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>Conducting Research in the SJSU Library</i>
5	2/22/24 Thursday	Plagiarism and Paraphrasing	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>All About Paraphrasing</i> • Read <i>Department of Computer Science Policy on Plagiarism</i> <p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • Writing Ex: Plagiarism and Paraphrasing/Research Questions Part I <p>Assignment Due Monday, 2/26/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Writing Ex: Plagiarism and Paraphrasing/Research Questions Part II

6	2/27/24 Tuesday	IEEE Formatting and Citation	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>CS200W IEEE Style - Formatting and Citation</i> • Read <i>CS200W IEEE Quick Reference Guide</i> • Read <i>Formatting Headings in Small Caps in Word</i> • Review <i>IEEE Style Manual and IEEE Reference Guide Online</i> to familiarize yourself with the contents
6	2/29/24 Thursday	IEEE Formatting and Citation	<p>Assignment Due Monday, 3/4/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Resume Final Draft • Writing Ex: IEEE Formatting and Citation
7	3/5/24 Tuesday	Introduction to the Project Proposal/Project Topic Worksheet	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>Writing the CS200W Project Proposal</i> • Read <i>Project Proposal Informational Handout</i> • Read <i>CS200W Research Topics and Research Questions</i> <p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • IEEE Q of the day
7	3/7/24 Thursday	Proposal: Writing General to Specific Paragraphs	<p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • IEEE Q of the day <p>Assignment Due Monday, 3/11/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Proposal - Topic Worksheet Sheet
8	3/12/24 Tuesday	Proposal: Definitions/Analogy/Audience Awareness	<p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • IEEE Q of the day
8	3/14/24 Thursday	Proposal: Problem/Process/Solution and Cause and Effect Avoiding the Royal 'We'	<p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • IEEE Q of the day <p>Assignment Due Monday, 3/18/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Writing Ex: Proposal Writing Skills
9	3/19/24 Tuesday	Proposal: Concision and Flow in Academic Writing	<p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • IEEE Q of the day

9	3/21/24 Thursday	Peer Review of Proposal	<p>Assignment Due (in class):</p> <ul style="list-style-type: none"> • Bring printed copy of your proposal to class for peer review <p>Assignment Due Monday, 3/25/24 (submit to Canvas)</p> <ul style="list-style-type: none"> • Proposal - First Draft for Instructor Review
10	3/26/24 Tuesday	Introduction to the Lit Review/Analyzing a Lit Review	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>Lit Review Quick Reference</i> • Read <i>What is a Literature Review?</i> by M. Harvey • Read <i>Sample Lit Reviews</i> <p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • IEEE Q of the day <p>Due Monday, 4/1/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Writing Ex: Analyzing a Lit Review
10	3/28/24 Thursday	Data Commentary and Critique/Tense in Citations	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read TBD <p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • IEEE Q of the day
11	4/2/24 Tuesday	Spring Break	No Class Meeting Today
11	4/4/24 Thursday	Spring Break	<p>No Class Meeting Today</p> <p>Assignment Due Monday, 4/8/24</p> <ul style="list-style-type: none"> • Proposal - Final Draft

12	4/9/24 Tuesday	Organizing and Synthesizing Literature	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>Synthesizing Literature Step-by-Step</i> <p>Assignment Due (in-class):</p> <ul style="list-style-type: none"> • IEEE Q of the day <p>Assignment Due Monday 4/15/23 (submit to Canvas):</p> <ul style="list-style-type: none"> • Writing Ex: Organizing and Synthesizing Literature (begun in class)
12	4/11/24 Thursday	Introducing a Lit Review/Writing Abstracts	<p>Learning Activities:</p> <ul style="list-style-type: none"> • Read <i>Sample Introductions (1-3)</i> • Read <i>All About CS200W Abstracts</i> • Assignment Due (in-class): <ul style="list-style-type: none"> ◦ IEEE Q of the day <p>Assignment Due Monday 4/15/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Writing Ex: Lit Review Intro <p>Sign up for Conference on Lit Review</p>
13	4/16/24 Tuesday	Collaborative Writing Session	<p>Assignment Due Today (in class):</p> <ul style="list-style-type: none"> • IEEE Q of the day • Bring your computer so that you can work on your literature review in class
13	4/18/24 Thursday	Peer Review of the Lit Review	<p>Assignment Due Today (in class):</p> <ul style="list-style-type: none"> • Bring printed copy of your literature review to class for peer review <p>Assignment Due Monday, 4/22/24 (submit to Canvas):</p> <ul style="list-style-type: none"> • Literature Review First Draft for Instructor Review

14	4/23/24 Tuesday	Giving a Grad Slam Presentation	Learning Activities: <ul style="list-style-type: none"> • Read <i>Grad Slam Handout</i> • Read Assignment Prompt: <i>Grad Slam Style Presentation of Research</i>
14	4/25/24 Thursday	Designing Effective PowerPoint Slides	Assignment Due (in-class): <ul style="list-style-type: none"> • Writing Ex: PowerPoint Slide Revision
15	4/30/24	Conferences on Lit Review	<ul style="list-style-type: none"> • No class meetings this week; attend conference at scheduled time
15	5/2/24	Conferences on Lit Review	<ul style="list-style-type: none"> • No class meetings this week; attend conference at scheduled time
16	5/7/24 Tuesday	Grad Slam Presentations	Assignment Due Monday, 5/6/24 (submit to Canvas): <ul style="list-style-type: none"> • 5/7 Presenter Upload of Presentation Slides
16	5/9/24 Thursday	Grad Slam Presentations	Assignment Due Wednesday, 5/8/24 (submit to Canvas): <ul style="list-style-type: none"> • 5/9 Presenter Upload of Presentation Slides Assignments Due Monday, 5/13/24 (submit to Canvas): <ul style="list-style-type: none"> • Literature Review Final Draft