



SAN JOSÉ STATE UNIVERSITY

PATH TO GRADUATION

Quick Reference Guide

2023

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2023 Quick Reference Guide

- EVERY SEMESTER
- ANYTIME (The earlier the better)
- SPECIFIC TIME

MyProgress

This tool will calculate and display your progress to degree

WHY? To confirm your progress to degree and guide your course selection to meet degree requirements.

WHEN? At least once a semester: every time you earn course credit and before you register for classes.

HOW? Sign in to one.sjsu.edu and search for MyProgress.

MyPlanner

An interactive planning tool to map your entire path to graduation

WHY? To map paths to graduation, including the ability to modify your plan and recalculate a projected graduation date.

WHEN? At least once a semester: every time you earn course credit and before you register for classes.

HOW? Sign in to one.sjsu.edu and search for MyPlanner.

MyScheduler

An interactive course schedule planning tool

WHY? To explore course schedule possibilities that accommodate your schedule needs.

WHEN? Every semester before and during your registration window.

HOW? Sign in to one.sjsu.edu and search for MyScheduler.

Final Exam Schedules

Check final exam schedules for each of your classes

WHY? To plan for the timing of final exams (which can be held at different locations and times than your class).

WHEN? Once your class schedule is finalized for the current term.

HOW? Sign in to one.sjsu.edu and search for Final Exams. Click on the Class Schedule tile.

Check Your Enrollment Appointment

Check MySJSU to view your enrollment appointment

WHY? To plan your course schedule before your enrollment appointment begins.

WHEN? Mid-way through the current semester for the next semester.

HOW? See a [navigation guide on how to view your enrollment appointment via MySJSU](#)

Spartan Connect

Online path to finding advising and support services

WHY? To identify and explore available resources, including scheduling appointments with academic advisors, tutors, mentors, and other support providers.

WHEN? Any time and every time you would like to find or connect with many of our advising and support services.

HOW? Sign in to one.sjsu.edu and search for Spartan Connect.

MLK Library

Explore all that MLK Library has to offer

WHY? To take full advantage of the services and resources offered.

WHEN? As soon as possible.

HOW? Visit library.sjsu.edu

Study Abroad and Away

Research study abroad and away opportunities

WHY? To identify opportunities for academic and personal growth beyond the campus borders.

WHEN? The earlier, the better to have time to plan.

HOW? Visit sjsu.edu/studyabroad

Career Center Services

Explore Career Center Services

WHY? To get career ready and connect with employment opportunities.

WHEN? As soon as you become a Spartan! (events and resources for first-year through graduation).

HOW? Visit sjsu.edu/careercenter

Service Learning Opportunities

Explore service learning opportunities

WHY? To find new areas of transformation for you and your community.

WHEN? Anytime (earlier can give you more time to enhance your classroom experience).

HOW? Visit sjsu.edu/ccll and sjsu.site/CommUniverCity2

Academic Advising

Meet with advisors who will assist in your academic and personal journey

WHY? To ensure that you take the right courses at the right time and support your path to graduation using all available advising resources.

WHEN? As often as you like, but at least once a semester before you register for classes.

HOW? Check your Success Center's website for info about drop-in or appointment options.

Accessible Education Center (AEC)

Register for disability-related accommodations

WHY? To ensure you have academic accommodations (if qualified) in place.

WHEN? Anytime (the earlier, the better).

HOW? Visit sjsu.edu/aec

Title IX and Gender Equity Office

Report instances of sexual harassment and gender inequity

WHY? To access supportive measures, like extensions or changes to class schedule, to soften the impact of your experience.

WHEN? Anytime, even if your experience happened before enrollment at SJSU.

HOW? Visit sjsu.edu/titleix to learn more or sjsu.edu/titleix/help/report to make a report.

Print a Copy of MyRoadmap

A plan of requirements that need to be fulfilled to graduate

WHY? To have a printed copy of your degree requirements for your admit term.

WHEN? Your first semester (and if you change your major).

HOW? Sign in to one.sjsu.edu and search for MyRoadmap.

MySJSU

Check MySJSU for any registration holds

WHY? To have time to clear any holds that could prevent course registration when your registration appointment starts.

WHEN? Three weeks prior to the start of your registration appointment window.

HOW? Sign into one.sjsu.edu and search for MySJSU.

Look for the holds section in your Student Center.

Apply for Financial Aid

Fill out the FAFSA or CA Dream Act Application

WHY? Students who wish to receive financial aid must reapply every year.

WHEN? Beginning in December for the next academic year.

HOW? Visit sjsu.edu/faso for information and tips for success.

Writing and Math Requirements

Complete first-year writing and Math requirements

WHY? To meet the GE areas A2 (Written Communication) and B4 (Math/Quantitative Reasoning) requirements in your first year.

WHEN? During your first and second semester of enrollment (freshman admits).

HOW? For more information, visit sjsu.edu/supportedinstruction

Upper Division Writing Directed Self Placement

Complete the Directed Self Placement Writing exercise

WHY? To determine the appropriate upper-division level writing course for your needs.

WHEN? Sophomore year (30-60 units completed).

HOW? Visit sjsu.edu/wac/wst for information and to begin the exercise.

Apply for Graduation

Woohoo! Congratulations on reaching this point!

WHY? To plan the last steps of your path to graduation.

WHEN? Two semesters before you plan to graduate.

HOW? Visit sjsu.edu/registrar/graduation

Graduate School Programs

Explore graduate school and/or professional degree programs

WHY? To plan your next step beyond graduation.

WHEN? One year before you plan to graduate.

HOW? Visit sjsu.edu/cgs for information about SJSU's graduate programs.

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