

# TOOLS FOR SUCCESS

## CHECK THESE TOOLS EVERY SEMESTER



### MyPlanner

An interactive planning tool to map the path to graduation

**WHY?** To map paths to graduation, including the ability to modify plans and recalculate a projected graduation date.

**WHEN?** At least once a semester: Every time a course credit is earned and before registering for classes.



### MyScheduler

An interactive course schedule planning tool

**WHY?** To explore course schedule possibilities that accommodate scheduling needs.

You can register for classes in MyScheduler.

**WHEN?** Every semester before and during the registration window.



### MyProgress

A tool to calculate and display progress towards degree

**WHY?** To make sure you are on track to graduate and to help choose classes.

**WHEN?** At least once a semester. Every time a course credit is earned and before registering for classes.



### Check Enrollment Appointment

View enrollment appointment and registration holds

**WHY?** To plan the course schedule before the enrollment appointment begins.

**WHEN?** Mid-way through the current semester for the next semester.



### Final Exam Schedules

Check final exam schedules for each class

**WHY?** To plan for the timing of final exams (which can be held at different locations and times than class).

**WHEN?** Once your class schedule is finalized for the current term.

Didn't find what you were looking for? Check out the A-Z Index at [sjsu.edu/siteindex/](https://sjsu.edu/siteindex/) for additional information.



## TOOLS TO CHECK AT SPECIFIC TIMES



### Writing and Math Requirements

Complete first-year writing and math requirements

**WHY?** To meet the GE areas for Written Communication and Math/Quantitative Reasoning requirements in the first year.

**WHEN?** During the first and second semester of enrollment (first-time, first-year admits). For more information, contact the Advising Center for your college: [sjsu.edu/advising/student-resources/index.php](https://sjsu.edu/advising/student-resources/index.php)



### Upper-Division Writing Directed Self-Placement

Complete the Directed Self-Placement Writing exercise

**WHY?** To determine the appropriate upper-division level writing course.

**WHEN?** Sophomore year (30-60 units completed). Visit [sjsu.edu/wac/wst](https://sjsu.edu/wac/wst) for information.



### Apply for Financial Aid

Fill out the FAFSA or CA Dream Act Application

**HOW?** Visit [sjsu.edu/faso](https://sjsu.edu/faso) for information and tips for success.

**WHEN?** Beginning in October for the next academic year.



### Apply for Graduation

Woohoo! Congratulations for reaching this point!

**HOW?** Visit [sjsu.edu/registrar/graduation/application-central.php](https://sjsu.edu/registrar/graduation/application-central.php)

**WHEN?** Two semesters before you plan to graduate.



### Graduate School Programs

Explore graduate school and/or professional degree programs

**HOW?** Visit [sjsu.edu/cgs](https://sjsu.edu/cgs) for information about SJSU's graduate programs

**WHEN?** One year before you plan to graduate.



Didn't find what you were looking for? Check out the A-Z Index at [sjsu.edu/siteindex/](https://sjsu.edu/siteindex/) for additional information.



## STAY ON TRACK WITH THESE TOOLS ANYTIME



### Academic Advising

Meet with advisors for assistance in academic/personal journey

**WHY?** To ensure that the right courses are being taken at the right time and support the path to graduation using all available advising resources.

**WHEN?** As often as needed, at least once a semester before registering for classes.



### Accessible Education Center (AEC)

Register for disability-related accommodations

**HOW?** Visit [sjsu.edu/aec](https://sjsu.edu/aec)

**WHEN?** Anytime, but the earlier the better.



### AI Tools for Students

ChatGPT Edu AI specifically tailored for CSU students

**WHY?** To help you learn, create and succeed in the AI landscape! Visit [viewer.foleon.com/preview/9kk0vh3pm2/tools](https://viewer.foleon.com/preview/9kk0vh3pm2/tools)

**WHEN?** Anytime during your academic career at SJSU.



### Career Center Services

Explore Career Center Services, Digital Career Tools, and Events

**HOW?** By visiting [careercenter.sjsu.edu](https://careercenter.sjsu.edu)

**WHEN?** Anytime. The earlier students start, the more we can help. Available year-round for all SJSU students and alumni.



### International Student and Scholar Services (ISSS)

Advising on immigration and co-curricular support programs for international students

**HOW?** By visiting [sjsu.edu/iss/index.php](https://sjsu.edu/iss/index.php) for more information

**WHEN?** Anytime to seek support for immigration advising or to explore ways to connect with our global community.



### King Library

Explore study spaces, innovative technology, and research tools

**HOW?** Walk in or visit online at [library.sjsu.edu](https://library.sjsu.edu)

**WHEN?** Check out the library's hours or online resources now!



### Office for Title IX and Equal Opportunity

Report instances of sexual or protected characteristic harassment or discrimination

**HOW?** Go to [sjsu.edu/titleixeo/make-a-report/index.php](https://sjsu.edu/titleixeo/make-a-report/index.php) to make a report.

**WHEN?** Anytime, even if the experience happened before enrollment at SJSU. Visit [sjsu.edu/titleixeo](https://sjsu.edu/titleixeo) to learn more.



### Service Learning Opportunities

Explore service learning opportunities

**HOW?** Visit [sjsu.edu/ccll](https://sjsu.edu/ccll) and [cucsj.org/get-involved/](https://cucsj.org/get-involved/)

**WHEN?** Anytime, but earlier provides more time to enhance the classroom experience.



### Spartan Connect

Online path to finding advising and support services

**WHY?** To identify and explore available resources, including scheduling appointments with academic advisors, tutors, mentors, and other SJSU support providers.

**HOW?** Visit [one.sjsu.edu](https://one.sjsu.edu)

**WHEN?** Anytime to find or connect with our advising and support services.



### Student Affairs

Your gateway to a vibrant campus experience

**HOW?** Visit [sjsu.edu/studentaffairs](https://sjsu.edu/studentaffairs)

**WHEN?** Anytime, but the earlier the better.



### Student Wellness Resources

The Student Wellness Center is home to counseling, medical, and well-being services at SJSU

**HOW?** By visiting [sjsu.edu/wellness](https://sjsu.edu/wellness)

**WHEN?** Services available for first-year through graduation.



### Study Abroad and Away

Explore study abroad and away opportunities

**HOW?** Visit [sjsu.edu/studyabroad](https://sjsu.edu/studyabroad)

**WHEN?** The earlier, the better to have time to plan. Application deadlines can be one to two terms prior to the program start.



Didn't find what you were looking for? Check out the A-Z Index at [sjsu.edu/siteindex/](https://sjsu.edu/siteindex/) for additional information.