

# TOOLS FOR SUCCESS

## CHECK THESE TOOLS EVERY SEMESTER



### MyPlanner

An interactive planning tool to map the path to graduation

**WHY?** To map paths to graduation, including the ability to modify plans and recalculate your projected graduation date.

**WHEN?** At least once a semester: every time you earn a course credit and before registering for classes.

**HOW?** Sign in to [one.sjsu.edu](https://one.sjsu.edu) and search for MyPlanner.



### MyScheduler

An interactive course schedule planning tool

**WHY?** To explore course schedule possibilities that accommodate scheduling needs.

**WHEN?** Every semester before and during your registration window.

**HOW?** Sign in to [one.sjsu.edu](https://one.sjsu.edu) and search for MyScheduler.



### MyProgress

A tool to calculate and display progress towards degree

**WHY?** To make sure you're on track to graduate and to help choose classes.

**WHEN?** At least once a semester: every time you earn a course credit and before registering for classes.

**HOW?** Sign in to [one.sjsu.edu](https://one.sjsu.edu) and search for MyProgress.



### Check Enrollment Appointment

View your enrollment appointment and registration holds

**WHY?** To plan the course schedule before your enrollment appointment begins.

**WHEN?** Mid-way through the current semester for the next semester.

**HOW?** See a [navigation guide](#) on how to view enrollment appointment via MySJSU.



### Final Exam Schedules

Check final exam schedules for each class

**WHY?** To plan for the timing of your final exams, which can be held at different locations and times from class.

**WHEN?** Once your class schedule is finalized for the current term.

**HOW?** Sign in to [one.sjsu.edu](https://one.sjsu.edu) and search for Final Exams. Click on the Class Schedule tile.



## TOOLS TO CHECK AT SPECIFIC TIMES



### Writing and Math Requirements

Complete first-year writing and math requirements

**WHY?** To meet the GE areas for Written Communication and Math/Quantitative Reasoning requirements in your first year.

**WHEN?** During your first and second semesters of enrollment (first-time, first-year admits). For more information, contact the Advising Center for your college.

**HOW?** Visit [sjsu.edu/advising/student-resources/advising.php](https://sjsu.edu/advising/student-resources/advising.php) for your college's specific requirements.



### Upper Division Writing Directed Self-Placement

Complete the Directed Self-Placement Writing exercise

**WHY?** To determine the appropriate upper-division level writing course.

**WHEN?** Sophomore year (30-60 units completed).

**HOW?** Visit [sjsu.edu/wac/wst](https://sjsu.edu/wac/wst) for information and to begin the exercise.



### Apply for Financial Aid

Fill out the FAFSA or CA Dream Act Application

**WHY?** To help you with financial assistance through federal and state grants, loans, scholarships, and work-study programs.

**WHEN?** Beginning in October for the next academic year.

**HOW?** Visit [sjsu.edu/faso](https://sjsu.edu/faso) for information and tips for success.



### Apply for Graduation

Woohoo! Congratulations on reaching this point!

**WHY?** To plan the last steps of your path to graduation.

**WHEN?** Two semesters before you plan to graduate.

**HOW?** Visit [sjsu.edu/registrar/graduation/application-central.php](https://sjsu.edu/registrar/graduation/application-central.php)



### Graduate School Programs

Explore graduate school and/or professional degree programs

**WHY?** To plan your next step beyond graduation.

**WHEN?** One year before you plan to graduate.

**HOW?** Visit [sjsu.edu/cgs](https://sjsu.edu/cgs) for information about SJSU's graduate programs.





## STAY ON TRACK WITH THESE TOOLS ANYTIME



### Academic Advising

Meet with advisors for assistance in academic/personal journey

**WHY?** To ensure that you are taking the right courses at the right time, and support the path to graduation using all available advising resources.

**WHEN?** As often as you like, at least once a semester before registering for classes.

**HOW?** Check your Success Center's website for info about drop-in or appointment options.



### Accessible Education Center (AEC)

Register for disability-related accommodations

**WHY?** To ensure you have academic accommodations (if qualified) in place.

**WHEN?** Anytime, but the earlier the better.

**HOW?** Visit [sjsu.edu/aec](https://sjsu.edu/aec)



### AI Tools for Students

ChatGPT Edu AI specifically tailored for CSU students

**WHY?** To help you learn, create, and succeed in the AI landscape.

**WHEN?** Anytime during your academic career at SJSU.

**HOW?** By visiting [viewer.foleon.com/preview/9kk0vh3pm2/tools](https://viewer.foleon.com/preview/9kk0vh3pm2/tools)



### Career Center Services

Explore Career Center Services, Digital Career Tools, and Events

**WHY?** To get career-ready and connect you with employment opportunities.

**WHEN?** Anytime, but the earlier you start, the more we can help. Available year-round for all SJSU students and alumni.

**HOW?** By visiting [careercenter.sjsu.edu](https://careercenter.sjsu.edu)



### International Student and Scholar Services (ISSS)

Advising on immigration and co-curricular support programs for international students.

**WHY?** To provide international students support with immigration-related advising and services.

**WHEN?** Anytime to seek support for immigration advising or to explore ways to connect with our global community.

**HOW?** By visiting [sjsu.edu/iss/index.php](https://sjsu.edu/iss/index.php)



### King Library

Explore study spaces, innovative technology, and research tools

**WHY?** When you utilize library resources you are more likely to achieve academic success. From research guides, maker tools, VR/AR, study spaces, exhibits, events, and affordable textbook solutions.

**WHEN?** Check out the library's hours or online resources now!

**HOW?** Walk in or visit online at [library.sjsu.edu](https://library.sjsu.edu)



### Office for Title IX and Equal Opportunity

Report instances of sexual or protected characteristic harassment or discrimination

**WHY?** To access supportive measures such as extensions or changes to your class schedule, and to soften the impact of your experience.

**WHEN?** Anytime, even if the experience happened before you enrolled at SJSU.

**HOW?** Go to [sjsu.edu/titleixeo/make-a-report/index.php](https://sjsu.edu/titleixeo/make-a-report/index.php) to make a report. Visit [sjsu.edu/titleixeo](https://sjsu.edu/titleixeo) to learn more.



### Service Learning Opportunities

Explore service learning opportunities

**WHY?** To find new areas of transformation for you and your community.

**WHEN?** Anytime but earlier provides more time to enhance your classroom experience.

**HOW?** Visit [sjsu.edu/ccll](https://sjsu.edu/ccll) to learn more.



### Spartan Connect

Online path to finding advising and support services

**WHY?** To identify and explore your available resources, including scheduling appointments with academic advisors, tutors, mentors, and other SJSU support providers.

**WHEN?** Anytime to find or connect with our advising and support services.

**HOW?** Sign in to [one.sjsu.edu](https://one.sjsu.edu) and search for Spartan Connect.



### Student Affairs

Your gateway to a vibrant campus experience

**WHY?** To guide you toward meaningful resources, programs, services, and leadership opportunities.

**WHEN?** Anytime, but the earlier the better.

**HOW?** Visit [sjsu.edu/studentaffairs](https://sjsu.edu/studentaffairs)



### Student Wellness Resources

The Student Wellness Center is home to counseling, medical, and well-being services at SJSU

**WHY?** To empower you to take care of yourself physically, emotionally, academically, and socially.

**WHEN?** Services available for first-year through graduation.

**HOW?** By visiting [sjsu.edu/wellness](https://sjsu.edu/wellness)



### Study Abroad and Away

Explore study abroad and away opportunities

**WHY?** To learn about opportunities for your academic, personal, and professional growth beyond the campus borders.

**WHEN?** The earlier, the better to have time to plan. Application deadlines can be one to two terms prior to your program start.

**HOW?** Visit [sjsu.edu/studyabroad](https://sjsu.edu/studyabroad)

