

SAN JOSÉ STATE UNIVERSITY

# Steps to Enrollment

INTERNATIONAL | SPRING 2021

Freshmen



**SJSU** | STUDENT AFFAIRS

ENROLLMENT MANAGEMENT | STUDENT OUTREACH AND RECRUITMENT

One Washington Square | San José, CA 95192 | 408-283-7500 | [sjsu.edu](http://sjsu.edu)

# Congratulations on Your Admission!

We are excited to welcome you to San José State University, the founding campus of the California State University (CSU) system. Please know you still have steps to take to stay admitted and officially enroll for Spring 2021, which are outlined in this guide.

## Checklist

### Mandatory

- Submit your Intent to Enroll no later than 11:59 p.m. (Pacific Daylight Time) on **Tuesday, December 1**
- Sign up for Virtual Frosh Orientation (Mandatory)
- Pay your nonrefundable Enrollment Deposit
- Purchase health insurance through SJSU prior to registering for classes
- Apply for Campus Housing (Optional)
- Complete requirements to determine first year English and math course placement
- Take Department Exams
- Pay Your Tuition and Fees
- Complete Immigration Document Process
- Complete Spartan Link Online Pre-Orientation prior to attending mandatory Frosh Orientation
- Attend Frosh Orientation (Mandatory) Register for Classes
- Register for Classes
- Attend Global Spartan Welcome (GSW)
- Submit Required Proof of Immunization
- Complete online training programs on sexual violence and alcohol abuse prevention

### Important

- Read the SJSU Catalog for important information at [catalog.sjsu.edu](http://catalog.sjsu.edu)
- Read the SJSU Schedule of Classes at [sjsu.edu/classes](http://sjsu.edu/classes)
- Follow SJSU Enrollment Services on Instagram: [SJSU\\_ES](https://www.instagram.com/SJSU_ES)
- Follow SJSU Enrollment Services on Twitter: [@SJSU\\_ES](https://twitter.com/SJSU_ES)

## Frequently Asked Questions

### What if I do not complete required courses or miss a deadline?

You will have your admission to SJSU revoked and your registration canceled. Failure to submit your transcript will result in your application being withdrawn, even if you have signed up for housing and attended orientation.

### What if I am taking courses required for admission during the Fall 2020 term?

You may not use coursework from the Fall 2020 term to complete admission requirements

### Can I defer admission to another term?

No, your admission is good for one term only. If you wish to be considered for a later term, you must submit a new application for the next available term for which you meet the minimum requirements.

### Can I change my major?

Due to space limits in many SJSU departments, you may not change your major before the term starts. Note that change of major is never guaranteed, even after admission to SJSU.

# 2020-2021 Calendar

November 2020	<b>Wednesday, November 11</b>	Veteran's Day (Holiday) – campus closed
	<b>Thursday, November 26 – Friday, November 27</b>	Thanksgiving Day (Holiday) – campus closed
December 2020	<b>Tuesday, December 1</b>	Intent to Enroll deadline (last day to accept SJSU's offer of admission)
	<b>Thursday, December 10</b>	Payment Due Date (if registered between October 27, 2020 - December 5, 2020)
January 2021	<b>Friday, January 1</b>	On-campus housing opens for Spring 2021 semester Check in at 5 p.m
	<b>Saturday, January 9</b>	Payment Due Date (if registered between December 6, 2020 – January 4, 2021)
	<b>Monday, January 18</b>	Dr. Martin Luther King, Jr. Day (Holiday) – campus closed
	<b>Wednesday, January 20</b>	Virtual Frosh Orientation Session Date
	<b>Sunday, January 24</b>	Advance Registration ends University Housing Services (The Suites, Classics and CV2) opens at 12 p.m. for Spring 2021 semester
	<b>Monday, January 25 – Tuesday, January 26</b>	Registration closed
	<b>Wednesday, January 27</b>	First day of instruction Late Registration Begins on MySJSU after 7 am (Ends February 15)
	<b>Wednesday, January 27 – Monday, February 15</b>	Late Registration period
	February 2021	<b>Monday, February 8</b>
<b>Tuesday, February 9</b>		Payment Due Date (if registered between January 5, 2021 – February 4, 2021)
<b>Monday, February 15</b>		Last day to add courses via MySJSU Last day to submit Audit/Credit/No Credit grading option
March 2021	<b>Monday, March 29 – Friday, April 2</b>	Spring Recess - no classes
	<b>Wednesday, March 31</b>	Cesar Chavez Day (Holiday) – campus closed
April 2021	<b>Thursday, April 22</b>	Last Day to withdraw for Spring
May 2021	<b>Monday, May 17</b>	Last day of instruction for Spring
	<b>Wednesday, May 19 – Friday, May 21</b>	Final exams
	<b>Monday, May 24 – Tuesday, May 25</b>	
	<b>Saturday, May 29</b>	Initial Spring 2021 grades viewable via MySJSU account
	<b>Monday, May 31</b>	Memorial Day (Holiday) – Campus closed
June 2021	<b>Wednesday, June 9</b>	Academic Standing & Current Semester Grades Posted on MySJSU & Transcripts

# Step 1

## Submit Intent to Enroll

### NEXT STEPS

<https://nextsteps.sjsu.edu>

San José State will need to know if you plan on attending in Spring 2021. Go to the Next Steps Intent to Enroll website ([nextsteps.sjsu.edu](https://nextsteps.sjsu.edu)) and tell us your plans. You must complete the multi-step Next Steps Intent to Enroll process by 11:59 p.m. (Pacific Standard Time) on **Tuesday, December 1** or your admission will be withdrawn.

The process includes accepting SJSU's offer of admission, signing up for mandatory orientation, and paying the enrollment deposit.

YES – I intend to enroll at SJSU for the Spring 2021 semester.

**(Please note:** You may not defer your enrollment to a later semester.)

NO – I will not attend SJSU for the Spring 2021 semester.

(Your application will be withdrawn from further consideration.)

### **You will need the following to submit your intent to enroll:**

- Your nine-digit SJSU ID (provided on your Letter of Admission)
- Your SJSUOne password

If you anticipate any problems completing the required steps below by the stated deadlines, contact [nextsteps@sjsu.edu](mailto:nextsteps@sjsu.edu) immediately.

# Step 2

## Sign Up for Frosh Orientation (Sparta Camp)

### NEXT STEPS

<https://nextsteps.sjsu.edu>

### ONLINE SPRING PRE-ORIENTATION

<https://spartanlink.sjsu.edu>

### NEW STUDENT AND FAMILY PROGRAMS

408-924-5972  
[sjsu.edu/newspartans](https://sjsu.edu/newspartans)

Sparta Camp is a mandatory one-day virtual orientation program that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this mandatory orientation for the entire duration of the program. The cost to attend orientation is \$100 and will be included in your enrollment deposit.

Before attending Frosh Orientation, complete Spartan Link (<https://spartanlink.sjsu.edu>) Online Pre-Orientation.

#### **During orientation, you will:**

- Discuss and explain key university services
- Facilitate connections with other staff, faculty and your fellow incoming students
- A General Education advising workshop to help in planning your academic schedule

#### **Frosh Orientation Leaders will:**

- Answer some of your initial questions
- Guide you through educational experiences about campus programs and services
- Assist you in making the transition to college

If you do not attend, or leave during any portion of the program, you will be blocked from registering for classes and will not be able to attend SJSU in Spring 2021. Students who arrive late will not be allowed to attend the program.

For more information, contact New Student and Family Programs at [frosh-orientation@sjsu.edu](mailto:frosh-orientation@sjsu.edu) or visit [sjsu.edu/newspartans](https://sjsu.edu/newspartans) and use our Live Chat feature.

Sign up for the mandatory Frosh Orientation at <https://nextsteps.sjsu.edu>

# Step 3

## Pay Enrollment Deposit

### NEXT STEPS

<https://nextsteps.sjsu.edu>

In order to complete the Next Steps Intent to Enroll process, you will be prompted to pay your enrollment deposit online via a link provided in your Next Steps portal. You must submit a nonrefundable enrollment deposit to complete your Intent to Enroll by the deadline. The nonrefundable \$100 Enrollment Deposit covers the cost of orientation and reserves your spot to attend SJSU.

**Please note:** The \$100 Enrollment Deposit is nonrefundable, even if you do not enroll in classes for the Spring 2021 semester.

Pay your enrollment deposit at <https://nextsteps.sjsu.edu>



**Nikola**  
Biological Science/  
Systems Physiology

# Step 4

## Purchase Health Insurance

### LEARN HOW TO PURCHASE HEALTH INSURANCE

[sjsu.edu/iss/resources/health-insurance](https://sjsu.edu/iss/resources/health-insurance)

SJSU requires all students to have medical insurance, and all international students are required to purchase the SJSU health insurance coverage prior to registering for classes. You can register for the mandatory SJSU health insurance online. This is required even if you already have insurance coverage in your home country, from family, or other sources.

Learn how to enroll at [sjsu.edu/iss/resources/health-insurance](https://sjsu.edu/iss/resources/health-insurance)

You can buy your insurance for the year, or for a semester at a time. If you have questions about purchasing your insurance, contact International Student and Scholar Services at [international-office@sjsu.edu](mailto:international-office@sjsu.edu) or 408-924-5920.



**Christian**  
Psychology

# Step 5

## Apply for Campus Housing

### UNIVERSITY HOUSING SERVICES

[housing.sjsu.edu](http://housing.sjsu.edu)  
408-795-5600  
[uhs-frontdesk@sjsu.edu](mailto:uhs-frontdesk@sjsu.edu)

### INTERNATIONAL HOUSE

[sjsu.edu/ihouse](http://sjsu.edu/ihouse)  
408-924-6570  
[ihouse@sjsu.edu](mailto:ihouse@sjsu.edu)

### University Housing Services

We strive to provide supportive and affordable residential learning communities that promote academic success and individual development. Our living-learning communities help ease the transition to university life, serve as an extension of the classroom, and increase awareness of community responsibility. Located on the main San José State campus, the residence halls are just minutes from classes, the library, recreation and dining facilities, and downtown. If you have questions, contact University Housing 408-795-5600 or [uhs-frontdesk@sjsu.edu](mailto:uhs-frontdesk@sjsu.edu)

To fill out a housing application, visit [housing.sjsu.edu](http://housing.sjsu.edu) and fulfill the following requirements:

- A completed online University Housing application
- A \$50 nonrefundable application fee
- Pay initial payment

### International House

A large, comfortable home located near campus, the International House (I-House) is a residence for 70 U.S. and international students attending San José State. At I-House, residents find friends, study partners, and mentors in addition to opportunities for leadership, group activities and travel. I-House students represent approximately 25 countries, range in age from 17 to 35 years of age, study in a wide variety of programs offered on the SJSU campus, and enroll in graduate, undergraduate, semester and year exchange, and English language programs.

**I-House offers a one-semester contract and is expected to re-open for Fall 2021.** I-House stays open year-round with per diem rates during summer and winter breaks. Students interested in living in the I-House must send a separate application directly to the I-House. There is no application fee. Applications are available at [sjsu.edu/ihouse](http://sjsu.edu/ihouse)



## STEP 5: APPLY FOR CAMPUS HOUSING CONTINUED

**UNIVERSITY HOUSING SERVICES**  
[housing.sjsu.edu](http://housing.sjsu.edu)  
 408-795-5600  
[uhs-frontdesk@sjsu.edu](mailto:uhs-frontdesk@sjsu.edu)

**INTERNATIONAL HOUSE**  
[sjsu.edu/ihouse](http://sjsu.edu/ihouse)  
 408-924-6570  
[ihouse@sjsu.edu](mailto:ihouse@sjsu.edu)

**SPARTAN EATS CAMPUS DINING**  
[dineoncampus.com/SJSU](http://dineoncampus.com/SJSU)

### Housing Costs

Housing rent is based on double occupancy, furnished units with a 10-month contract. Rent includes basic utilities, wi-fi internet access, internet-based TV and furniture. Please note rent amounts are subject to change. To view the most up-to-date costs for our housing facilities, visit [housing.sjsu.edu](http://housing.sjsu.edu) and [sjsu.edu/ihouse](http://sjsu.edu/ihouse)

Housing Options	Description	Residents	Rent for School Year
<b>Campus Village Suites – Building C “CVC”</b>	Seven-story building: Four-bedroom units	Freshmen	\$11,729
<b>Campus Village 2 “CV2”</b>	Ten-story building: Traditional hall	Freshmen	\$12,424
<b>Joe West Hall “The Classics”</b>	Twelve-story building: Traditional hall	Freshmen	\$9,276
<b>International House “I-House”</b>	Large residence near campus. Home to 70 U.S. and international students	Freshmen, Sophomores, Juniors, Seniors, Graduate Students	\$11,020

### Meal Plans

**Meal plans are mandatory for freshmen residents.** There are a variety of meal plans offered, including plans offering a limited number of meals per semester. Students are sure to find one that fits their needs. **Please note:** Meal plan amounts are subject to change. More information on current meal plan options can be found at [dineoncampus.com/SJSU](http://dineoncampus.com/SJSU)

Housing Options	Meal Plan Options	Semester	School Year	Meal Plan and Rent for School Year
<b>Campus Village Suites – Building C “CVC”</b>	↑	↑	↑	\$16,729 (7 Swipes)
				\$16,729 (14 Swipes)
				\$17,609 (21 Swipes)
<b>Campus Village 2 “CV2”</b>	15 Swipes* per week	\$2,500	\$5,000	\$17,424 (7 Swipes)
	21 Swipes* per week	\$2,500	\$5,000	\$17,424 (14 Swipes)
	21 Swipes* per week	\$2,940	\$5,880	\$18,304 (21 Swipes)
<b>Joe West Hall “The Classics”</b>	↓	↓	↓	\$14,276 (7 Swipes)
				\$14,276 (14 Swipes)
				\$15,156 (21 Swipes)
				\$15,639 (165 Swipes)
<b>International House “I-House”</b>	2-3 meals/day prepared on-site at I-House + 50 swipes in the Commons on campus	\$2,871	\$5,742	\$16,762

\* A swipe is how you pay when you eat at the dining hall known as The Commons. Your meal plan includes a certain number of all-you-care-to-enjoy meals stored on your student ID Card. One swipe will be used each time you enter The Commons.

# Step 6

## Determine First Year Writing and Math Course Placement

**DEGREE PROGRAM  
INFORMATION**  
[catalog.sjsu.edu](http://catalog.sjsu.edu)

**COLLEGE OF SCIENCE,  
ENGINEERING AND  
BUSINESS EXAM  
INFORMATION**  
[sjsu.edu/math/calculus](http://sjsu.edu/math/calculus)

**DEPARTMENT EXAMS  
(IF REQUIRED)**

To learn if you need to take a department placement exam, contact the department that oversees your degree program (major). View a listing of degree programs and their departments at [catalog.sjsu.edu](http://catalog.sjsu.edu)

To facilitate appropriate first-year course placement, the CSU evaluates your academic preparation in two areas: written communication and math/quantitative reasoning.

The evaluation takes into account several factors, including overall grade point average, mathematics grade point average, completed terms of secondary coursework, grades in certain senior year classes, reflection on college writing, and scores on standardized tests such as the SAT, ACT, CAASPP/EAP, CLEP, Advanced Placement, Advanced Level, Advanced Subsidiary, and International Baccalaureate examinations.

### First Year Writing Course Placement

Freshmen entering SJSU will complete an online Reflection on College Writing exercise to explore writing at SJSU and to choose the course they need. The online exercise is offered through Canvas (SJSU's online course tool). Be alert for emails and MySJSU messages about the Reflection on College Writing. To ensure that you will be able to register for your first-year writing course during the Sparta Camp (Frosh) orientation, complete your Reflection on College Writing at least one week prior to your orientation session.

### First Year Math Course Placement

Your math placement is dependent upon your major and your enrollment category. You can confirm your major by reviewing your admission letter. To determine your math course placement and whether you may need to participate in preliminary coursework this summer, please complete both of the following:

- Determine if your major requires Calculus by viewing the Majors Requiring Calculus (STEM) list at [sjsu.edu/supportedinstruction/course-options/math-quantitative-reasoning](http://sjsu.edu/supportedinstruction/course-options/math-quantitative-reasoning). If your major requires Calculus, please review the Precalculus Proficiency Assessment section below.
- Identify your math enrollment category by following the instructions on [sjsu.edu/supportedinstruction/course-options/math-quantitative-reasoning](http://sjsu.edu/supportedinstruction/course-options/math-quantitative-reasoning)

### Precalculus Proficiency Assessment

If your major requires calculus you will be required to take the Precalculus Proficiency Assessment (PPA), formerly known as the Calculus Placement Exam (CPE), to register for Calculus unless:

You have earned a three or better on the AP Calculus Exam. (Request to have your official score report sent to SJSU as soon as it is available)

OR

You have earned a C- or better in a transferable Pre-Calculus level course at a community college. (Send us your official transcript reflecting this work as soon as possible.)

To register for the PPA, please visit [testing.sjsu.edu/Calcpe](http://testing.sjsu.edu/Calcpe)

For details, exemptions, and other criteria visit [sjsu.edu/math/calculus](http://sjsu.edu/math/calculus)

If you took the Calculus AP exam in high school, and have not yet sent us your scores, please contact the Testing Office at [testing-office@sjsu.edu](mailto:testing-office@sjsu.edu) to determine your next steps.

If you feel that your assigned mathematics enrollment category is not accurate, you may submit an appeal.

For your appeal to have merit, it must bring to light new or missing information that was not considered in the original determination. Transfer coursework submitted after the transcript deadline or test scores sent after the official test score deadline are the basis for an appeal. For more information, please refer to [sjsu.edu/supportedinstruction/appeals-process](http://sjsu.edu/supportedinstruction/appeals-process)

# Step 7

## Pay Tuition and Fees

**PAYMENT PLAN INFORMATION AND PAYMENT DUE DATES**  
[sjsu.edu/bursar](https://sjsu.edu/bursar)

**THIRD PARTY SPONSORED PAYMENT INFORMATION**  
[sjsu.edu/bursar/services/sponsors/3rd\\_party](https://sjsu.edu/bursar/services/sponsors/3rd_party)

**SCHOLARSHIP AND FINANCING INFORMATION**  
[sjsu.edu/faso/Scholarships/International\\_Students](https://sjsu.edu/faso/Scholarships/International_Students)

Fees are due after registering for your classes. To see your payment due date, check your MySJSU account under the "Finances" section. You have the option to pay in full or sign up for a payment plan. For details, visit [sjsu.edu/bursar](https://sjsu.edu/bursar)

After you register, sign in to your MySJSU account to view the amount you owe and your payment due date. SJSU does not send invoices to students. It is your responsibility to check your MySJSU account to keep current with your account. Failure to pay by the deadline may result in all your classes being dropped. For more information about payment methods, fees and payment due dates visit [sjsu.edu/bursar](https://sjsu.edu/bursar)

### Payment Due Dates

Thursday, December 10

Saturday, January 9

Tuesday, February 9

### Costs of Attendance

Amounts are based on full-time attendance (12 units per semester) for a nine-month academic year. More detailed information about fees can be found at [sjsu.edu/bursar](https://sjsu.edu/bursar)

<b>Tuition Fees</b>	\$17,356
<b>Living Expenses</b>	\$22,879
<b>Medical Insurance</b>	\$2,180
<b>Total (required for Declaration of Finance)</b>	<b>\$42,415</b>

\* Tuition Fees include \$396.00 per unit for non-residents of California

### Fees are Subject to Change

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by The Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

### Third Party Sponsors

If a Third Party Sponsor, such as a foreign government agency, a business and/or educational institution, agrees to sponsor you by paying your tuition and fees, please get an authorization letter from the sponsor stating how much of your tuition they will cover and for which semesters. Submit the authorization to SJSU's Bursar's Office, Attention: Third Party Technician and retain a copy of the letter for your records.

The Bursar's Office will invoice the sponsor as appropriate for tuition and fees after the add/drop period as long as the sponsored student is registered and has submitted a current letter of authorization.

Learn more at [sjsu.edu/bursar/services/sponsors/3rd\\_party](https://sjsu.edu/bursar/services/sponsors/3rd_party)

### Financial Aid

Please note that international students are not eligible for federal or state financial aid.

### Scholarships

Scholarships are available to international students through SJSU's Financial Aid & Scholarship Office. International students are only eligible for scholarships that are merit-based. Need-based scholarships are part of financial aid, which is unavailable to international students.

To get more information on scholarships, visit [SJSU Financial Aid & Scholarship Office](https://sjsu.edu/financialaid)

## STEP 7: PAY TUITION AND FEES CONTINUED

### PAYMENT PLAN OPTION INFORMATION

[sjsu.edu/bursar/payment\\_refunds/installments](https://sjsu.edu/bursar/payment_refunds/installments)

### SPARTAN BOOKSTORE CHARGES

[sjsu.edu/bursar/services](https://sjsu.edu/bursar/services)

### INTERNATIONAL WIRE TRANSFER INFORMATION

[sjsu.edu/bursar/payment\\_refunds/methods/international\\_wire\\_transfer](https://sjsu.edu/bursar/payment_refunds/methods/international_wire_transfer)

### REFUND AND DIRECT DEPOSIT INFORMATION

[sjsu.edu/bursar](https://sjsu.edu/bursar)

## Installment Payment Plans

There are two installment plans, one for tuition and fees and one for on-campus housing. There are enrollment fees to participate for each. Please note: Students are not able to sign-up for the payment plans until charges actually appear on their account, for either tuition and fees, or housing charges. For payment plan options visit [sjsu.edu/bursar/payment\\_refunds/installments](https://sjsu.edu/bursar/payment_refunds/installments)

## International Wire Transfers

International students can now make payments via international wire transfer. San José State University has partnered with Flywire to streamline the tuition payment process for our international students. Flywire offers excellent foreign exchange rates, allowing you to pay in your home currency (in most cases) and save a significant amount of money, compared to traditional banks. You will be able to track the progress of your payment throughout the transfer process via a student dashboard, and you will also be notified via email when your payment is received by San José State.

There is no fee charged by SJSU or Flywire for international wire transfers. The bank you use to send the wire transfer usually charges a fee, so check with that bank for the fee schedule.

Learn more at [sjsu.edu/bursar/payment\\_refunds/methods/international\\_wire\\_transfer](https://sjsu.edu/bursar/payment_refunds/methods/international_wire_transfer)

## Field Trip Fees

A few courses have additional field trip fees ranging from \$11 to \$52.

## Special or Optional Fees

Parking permits are available for students. A daily one-semester parking permit is estimated at \$192.

## Refunds

Students are highly encouraged to enroll in Direct Deposit. With Direct Deposit, you receive your refund several days quicker than a paper check and more securely. To enroll, log in to MySJSU, scroll to Finances and select Enroll in Direct Deposit. To learn more visit [sjsu.edu/bursar](https://sjsu.edu/bursar)

## Bookstore Charges

Registered students can charge books and supplies purchased at the Spartan Bookstore to their MySJSU student account up to \$900 per semester. For more details visit [sjsu.edu/bursar/services](https://sjsu.edu/bursar/services)

## Keeping Your MySJSU Account Current

SJSU has established a business practice whereby all payments apply to the oldest debt on your account. For example, if you are making a registration payment and you have a housing debt with an earlier due date, the payment will apply to the housing charges first. Keep your account current to avoid the possibility of enrollment cancellation.

Any delinquent outstanding charges owed to the university will be submitted to the Franchise Tax Board for tax refund offset. The university, or its agent, has the right to pursue collections in order to repay a delinquent debt owed to the university.

# Step 8

## Complete Immigration Document Process

### INTERNATIONAL STUDENT AND SCHOLAR SERVICES (ISSS)

[sjsu.edu/iss](https://sjsu.edu/iss)

408-924-5920

[international-office@sjsu.edu](mailto:international-office@sjsu.edu)

### VISA INTERVIEW INFORMATION

[sjsu.edu/iss/new-students/pre-arrival/visa-interview](https://sjsu.edu/iss/new-students/pre-arrival/visa-interview)

### F-1 Visas

#### Coming from a U.S. Institution

To complete this process, you must do the following: Show your admission letter and the SJSU "SEVIS Transfer In Form" to your current school's international office.

You can find the form at [sjsu.edu/iss/docs/SJSU%20Transfer%20IN%20Form%20F-1%20students%20-%20May%202019.pdf](https://sjsu.edu/iss/docs/SJSU%20Transfer%20IN%20Form%20F-1%20students%20-%20May%202019.pdf)

This form is not mandatory but optional; it is used to let your current institution know that you wish to transfer to SJSU. Once your current institution sends your electronic I-20 document through SEVIS, then you will receive a Transfer-Pending Form I-20 from SJSU.

#### Coming from Outside the U.S.

You will receive an initial Form I-20 directly from San José State in the mail with your letter of admission. To start the process to obtain an F-1 student visa first complete the I-901 form online through SEVIS at [ice.gov/sevis/i901](https://ice.gov/sevis/i901) then pay the SEVIS fee and print out the receipt at least three business days prior to your visa interview date. To obtain your F-1 visa, make an appointment for a visa interview and go to the nearest U.S. Consulate or Embassy with the following:

- Your current passport
- SJSU admission letter
- Your I-20 (Certificate of Eligibility) form
- Proof (receipt) of SEVIS payment
- Proof of financial support

Other supporting documents, as indicated on the website of the U.S. Embassy or Consulate you will be visiting.

For more information on preparing for a visa interview, visit [sjsu.edu/iss/new-students/pre-arrival/visa-interview](https://sjsu.edu/iss/new-students/pre-arrival/visa-interview)

#### Customs and Immigration at the Airport

Please expect this process to be a lengthy experience and prepare in advance. You must keep the following documents in your carry-on luggage so you are able to present them to a Customs and Border Patrol officer:

- Passport, valid for at least six months after the date of entry
- F-1 visa stamp, valid at the time of entry\*
- Valid Form I-20
- Proof of financial support and resources reflected on Form I-20
- Tuition and/or Housing receipt(s), if you have already made payments prior to your arrival
- SEVIS fee receipt

\*Canadian citizens are not required to apply for a visa to enter the U.S. as an F-1, but must still pay the SEVIS Fee and present their Form I-20 at the U.S. port of entry.

For more information on preparing for Customs and Immigration at the airport, visit [sjsu.edu/iss/new-students/pre-arrival/visa-interview](https://sjsu.edu/iss/new-students/pre-arrival/visa-interview)

Upon arrival to SJSU, you must complete your Immigration Document Check-In at the Office of International Student and Scholar Services (ISSS). For more information, visit [sjsu.edu/iss](https://sjsu.edu/iss)

# Step 9

## Attend Frosh Orientation (Sparta Camp)

### NEW STUDENT AND FAMILY PROGRAMS

[sjsu.edu/newspartans](https://sjsu.edu/newspartans)

408-924-5972

[transfer-orientation@sjsu.edu](mailto:transfer-orientation@sjsu.edu)

**Sparta Camp is a mandatory one-day orientation program** that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this mandatory orientation for the entire duration of the program

#### **What technical requirements are needed to participate?**

We will be using Zoom. You will need an internet connection and a device that has working audio. Please download Zoom software (<https://zoom.us/download>) prior to the event. Our IT staff will also be available via live chat.

#### **Frosh Orientation Session:**

Wednesday, January 20, 2021

### Disability Accommodations

This event is wheelchair accessible. Individuals needing sign language interpreters, visual aids, or other accommodations should contact us at 408-924-5972 at least two weeks prior to their selected mandatory orientation dates.

For more information about Sparta Camp (mandatory orientation), contact New Student and Family Programs at [frosh-orientation@sjsu.edu](mailto:frosh-orientation@sjsu.edu) or 408-924-5972 or visit [sjsu.edu/newspartans](https://sjsu.edu/newspartans)



**Ling**  
BA Behavioral Science

# Step 10

## Attend Global Spartan Welcome (GSW)

**INTERNATIONAL STUDENT  
GLOBAL SPARTAN  
WELCOME**  
[sjsu.edu/iss/events/global-welcome](https://sjsu.edu/iss/events/global-welcome)

F-1 students are required to attend Global Spartan Welcome (GSW), a program specifically for international students. During the Global Spartan Welcome, you will receive information on how to maintain your F-1 status and other useful information to help you adjust to your new life at SJSU. More details can be found on the Global Spartan Welcome page on the ISSS website and will be sent to you through your sjsu.edu email account.

Please check your email regularly for communication from ISSS regarding the required documents and information to complete your immigration check-in and maintain your F-1 status. The immigration document check-in process is a federal requirement.

More details can be found on the [Global Spartan Welcome page](#) on the ISSS website and will be sent to you through your MySJSU account.



**Samantha Kako**  
Business Administration/  
Management

# Step 11

## Submit Proof of Immunizations

### IMMUNIZATION INFORMATION

[sjsu.edu/studenthealth/  
services/immunizations](https://sjsu.edu/studenthealth/services/immunizations)

As a new student, you will need to provide proof of immunizations prior to the first day of classes.

### Required Immunizations

- Measles, Mumps and Rubella Vaccine
- Varicella (Chicken Pox Vaccine)
- Tetanus/Pertussis/Diphtheria Booster (Tdap)
- Meningococcal conjugate
- Hepatitis B Vaccine

For more information on current requirements and how to submit proof, visit [sjsu.edu/studenthealth/services/immunizations](https://sjsu.edu/studenthealth/services/immunizations)



**Maria**  
Communication Studies



# Important Resources



SJSU'S OFFICIAL MASCOT  
IS THE SPARTAN

## Student Responsibilities and Rights

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution (S90-5). Students are encouraged to consult the Student Responsibilities and Rights section of the SJSU Catalog ([catalog.sjsu.edu](http://catalog.sjsu.edu)) to ensure an understanding of the resources, requirements, and programs designed to support students' academic and personal growth, as well as review important university policies and procedures every student at SJSU is responsible for knowing and upholding.

## Student Code of Conduct

Members of SJSU are expected to uphold the community standards and demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community, and personal development. It is, therefore, important that students familiarize themselves with the Student Conduct Code and Academic Integrity Policy for which they are accountable. This information can be found in the SJSU university catalog, schedule of classes, at [sjsu.edu/studentconduct/policies](http://sjsu.edu/studentconduct/policies)

## Students with Disabilities

The Accessible Education Center (AEC) provides academically related accommodations and services for students with disabilities. To qualify, students must complete an AEC application and meet with an AEC Counselor. A wide spectrum of accommodations/services/auxiliary aides are available to students based on individual needs. Accommodations include, but are not limited to: Consideration for priority registration, note takers, sign language interpreters/Captioners, test accommodations, academic counseling, disability management and assistive technology training.

Students can register with the AEC anytime during the semester; however it is recommended students provide the AEC with disability verification as soon as possible to assist them. Visit AEC's website ([sjsu.edu/aec](http://sjsu.edu/aec)) for more information.

## Non-Discrimination Policy

San José State University does not discriminate on the basis of age, ancestry, citizenship status, color, disability, ethnicity, gender, gender expression, gender identity, marital status, medical condition, military/veteran status, national origin, race, religion or lack thereof, sex, sexual orientation, genetic information or veteran's status. This policy applies to all SJSU students, faculty, staff and third parties.

Questions regarding this policy should be directed to the director of the Office for Equal Opportunity, 408-924-2250.

SJSU prohibits sex/gender-based discrimination, harassment and retaliation, sexual misconduct, dating and domestic violence, and sex/gender-based stalking against students, faculty, staff, and third parties. In addition, SJSU prohibits discrimination or harassment based on pregnancy, childbirth, or any related medical condition. Please direct questions regarding these policies to the University's Title IX Office, 408-924-7290 or [titleix@sjsu.edu](mailto:titleix@sjsu.edu)

# Contacts

For a complete campus directory of faculty, staff and departments, visit [sjsu.edu/directory](http://sjsu.edu/directory)

## FACULTY, STAFF AND DEPARTMENTAL DIRECTORY [sjsu.edu/directory](http://sjsu.edu/directory)

### **Accessible Education Center**

[aec-info@sjsu.edu](mailto:aec-info@sjsu.edu)  
408-924-6000

### **Admissions (Undergraduate Admissions Office)**

[admissions@sjsu.edu](mailto:admissions@sjsu.edu)  
408-283-7500

### **Advising**

[academic.advising@sjsu.edu](mailto:academic.advising@sjsu.edu)  
408-924-2129

### **Athletics**

408-924-1200  
Twitter: @SJSUAthletics  
Instagram: SJSUSpartans  
Facebook: SJSUSpartans

### **Bookstore**

408-924-1800

### **Career Center**

[careerhelp@sjsu.edu](mailto:careerhelp@sjsu.edu)  
408-924-6031

### **Class Schedules**

### **Housing (International House, I-House)**

[ihouse@sjsu.edu](mailto:ihouse@sjsu.edu)  
408-924-6570

### **Housing (University Housing Services)**

[uhs-frontdesk@sjsu.edu](mailto:uhs-frontdesk@sjsu.edu)  
408-795-5600

### **International Recruitment and Partnerships**

[global-students@sjsu.edu](mailto:global-students@sjsu.edu)  
408-924-2670

### **International Student and Scholar Services**

[international-office@sjsu.edu](mailto:international-office@sjsu.edu)  
408-924-5920

### **Library (Dr. Martin Luther King, Jr. Library)**

408-808-2300

### **Maps/Directions to SJSU**

[sjsu.edu/about\\_sjsu/visiting](http://sjsu.edu/about_sjsu/visiting)  
[sjsu.edu/map/directions](http://sjsu.edu/map/directions)

### **New Student and Family Programs**

(for Spartan Experience for Transfers questions)  
[transfer-orientation@sjsu.edu](mailto:transfer-orientation@sjsu.edu)  
408-924-5972

### **Parking**

Purchase parking permits online only

### **Registration (Registrar's Office)**

[registrar@sjsu.edu](mailto:registrar@sjsu.edu)  
408-283-7500, option 3

### **Spartan Eats Dining Services**

### **Testing Office**

[testing-office@sjsu.edu](mailto:testing-office@sjsu.edu)  
408-924-5980

### **Tours of SJSU**

(virtual campus tour)  
[sjsu.edu/soar](http://sjsu.edu/soar)  
[outreach@sjsu.edu](mailto:outreach@sjsu.edu)  
408-924-2786

### **Transportation Solutions**

[transportation@sjsu.edu](mailto:transportation@sjsu.edu)  
408-924-7433

### **Tuition (Bursar's Office)**


Fees, Payments and Refunds  
[bursar@sjsu.edu](mailto:bursar@sjsu.edu)  
408-924-1601


### **Tutoring and Mentoring Services (Peer Connections)**

[peerconnections@sjsu.edu](mailto:peerconnections@sjsu.edu)  
408-924-2587

### **CONNECT WITH SJSU**

 [facebook.com/SJSUEnrollment](https://facebook.com/SJSUEnrollment)  
[facebook.com/sanjosestate](https://facebook.com/sanjosestate)

 @SJSU\_ES

 @sjsu\_ES

**SJSU** | STUDENT AFFAIRS

ENROLLMENT MANAGEMENT  
Office of Undergraduate  
Admissions and Outreach

#### **San José State University**

One Washington Square  
San José, CA 95192-0016  
408-283-7500  
[sjsu.edu/admissions](http://sjsu.edu/admissions)

Photography by: Dan Liberti

All information, dates, test scores, and fees subject to change without notice.  
This brochure is available in alternative formats (braille, digital, etc.) upon request.

#### **On Cover**

**Evelyn**, Business Administration/Marketing