

DESIGNATE AUTHORIZED USER FOR HOUSING

Residents may set up or remove an authorized user at any time by completing the Designated Authorized User form via the housing portal. By designating a parent/guardian you are authorizing Housing Services to disclose your records including all financial, application, assignment, and conduct information.

1. Access the Housing Application Portal

https://sjsu.starrezhousing.com/StarRezPortalX/C47B35CE/1/1/Home-Home_Page?UrlToken=99142D9C

2. Log into the application portal

The screenshot shows the San José State University Housing Services Portal. At the top is a blue header with the text "SAN JOSÉ STATE UNIVERSITY | HOUSING". Below the header is a navigation bar with a "Home" link and a "Login" button. The main content area has a heading "Welcome to the University Housing Services Portal". Below this is a "Login" section with instructions: "Please click on the blue button 'SJSU-Student SSO Login' to access and apply for on-campus housing." and "If you are a SJSU Student, please disregard the required login for the email and password section. This will not work for you, thanks." There are two input fields: "Housing Administrator Email (Required)" with a placeholder "e.g. user@example.com" and a red error message "Username is required", and "Housing Administrator Password (Required)". Below the password field is a checkbox for "Remember Login for 1 day(s)". There is a "Forgotten password" link and a blue "Login" button. At the bottom, there is a yellow box with the heading "Applicant/Resident Login SSO:" and a button labeled "SJSU - Student SSO Login".

San José State University | HOUSING

[Home](#) [Login](#)

Welcome to the University Housing Services Portal

Login

Please click on the blue button "SJSU-Student SSO Login" to access and apply for on-campus housing.

If you are a SJSU Student, please disregard the required login for the email and password section. This will not work for you, thanks.

Please enter your login details below.

Housing Administrator Email (Required)

e.g. user@example.com

Username is required

Housing Administrator Password (Required)

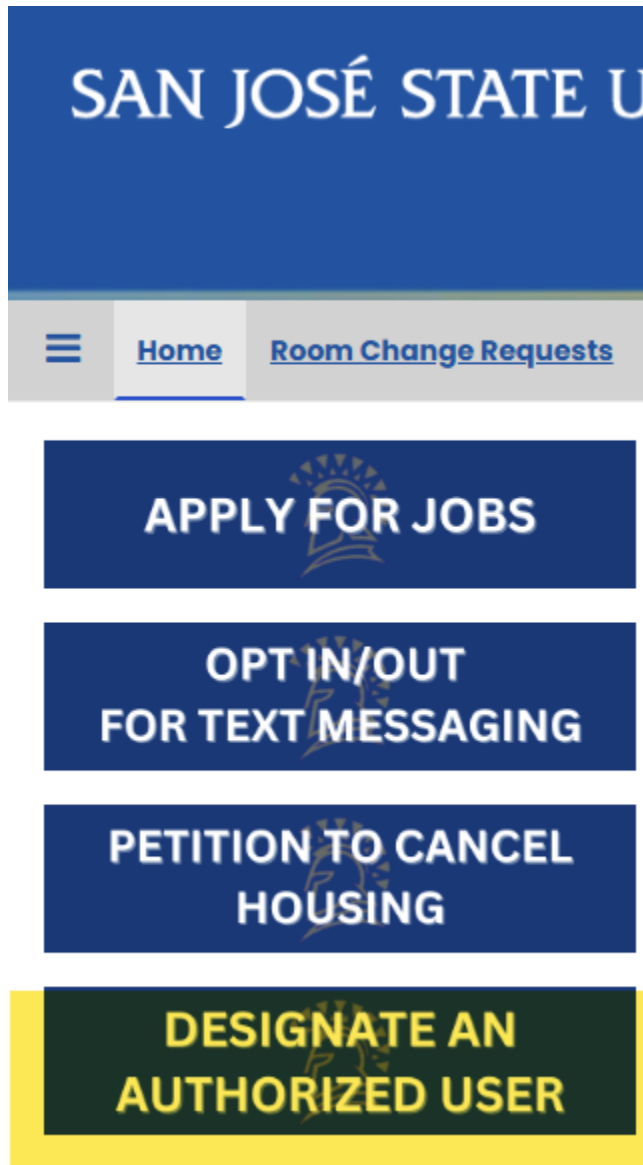
☐ Remember Login for 1 day(s)

[Forgotten password](#) [Login](#)

Applicant/Resident Login SSO:

[SJSU - Student SSO Login](#)

3. Click the Designate an Authorized User on the left-hand side menu.



5. Enter Authorized User information (Can add 1 or 2 users), and then enter your SJSU ID. When you're done, click on **Save**.

Authorized User 1:

Mama Bear

Authorized User 1 Relationship:

Parent



Authorized User 2:

Grizzly Bear

Authorized User 2 Relationship:

Other



Enter Your SJSU ID Number:

signature

Save

6. Log out.



[Home](#)

[Studio Request and Early Arrival Request](#)

[Fall Housing Application](#)

[Log Out](#)