

San Jose State University
College of Science Safety Committee

Meeting Minutes

Tuesday November 12, 2024 at 2:30 P.M.

ISB 132 / Zoom

Membership: Christopher Smallwood (Physics), Philip Dirlam (Chemistry), Minghui Diao (Meteorology), Sayma Akther (Computer Science), Andrea Gottlieb (Math), David Ensminger (Biology), Nate Bogie (Geology), Sarah Smith (MLML), Randy Kirchner (CoS Safety), Victor Maraschin (Radiation Safety), Garren Fisher (MLML), Skye Kelty (EH&S, Chemicals and Lasers), Miri VanHoven (CS, PD, MD, SA, AG, DE, NB, SS, RK, VM, GF, SK, MVH)

Call to Order: 2:43pm

- Members present: CS, MVH, SK, RK, DE, MD, NB, SS, VM, SA
- Members absent: PD, AG, GF

Minutes:

- Minutes for 10/08/2024 need to be approved.
 - Move to approve: DE, Second CS
 - Approved? Yes

Announcements:

- No new announcements

Old/Recurring Business:

- SOP requirements: How are we doing? Nov 30, 2024 is the deadline to transition into RSS (exceptions may be granted on case by case basis).
 - Update: (move old template to new template within RSS. For all SOPs (chemical, cryo, toxin, etc). Some people (shortlist) may be struggling with this transition. Majority are working through. Skye to message department chairs about if there is someone who has not responded to Skyes messages.
 - Comment: Opening up SOP and showing all chemicals was intimidating. Can use SOP developed by someone else so don't need to reinvent the wheel. So maybe develop department SOP that everyone can use. Don't need 5 SOPs for the same chemical for same way, but if uses are different then can use a similar SOP but modify it for your own use.
- Fire Marshall visit. Do we know the date?
 - Update: Visiting every Thursday, decide at that moment which building. Ongoing for foreseeable future until complete.

New Business:

- (Skye) EHS is requesting depts/colleges to develop clear lab/shop transition plans to reduce accumulation of legacy hazards.

- Update: Huge costs due to disposal or movements, so ask for department for help on this with clear transition plans.
- Biology has been working on this by distributing things and clearing out labs (due to recent vacancies), so David will reach out to them to see how they do it to share with others.
- EHS cannot require it, but Provost may require it. EHS is asking for space, people, and item transition plans. May become documented in near future for this, so good to work on now.
- What level though? Miri to talk with Michael Kaufman about what requirements they would like on it. So current Pause on this.
- (Amanda Kahn) Amanda Kahn and Katie Lage are requesting that naloxone (Narcan) be made openly available for students, staff, and faculty at MLML.
 - Update: Maybe request Student Wellness Center or request Safety Committee to reach out to them? Miri will ask about what is the best way to do this as first step.
- Next meeting is supposed to be Dec 10th, but can decide if we should meet during this time. Current leaning towards having the meeting

Adjournment: 3:05 pm
CS motion to adjourn
DE seconded