

VI. EXECUTIVE DIRECTOR REPORT

The student board of directors were recognized during the Student Leadership Gala this year for their contribution and service to the Student Union. Ms. Burke presented certificates to the student board members who were not able to attend the gala and to the other board members. She thanked the board members for their service to the Student Union. Ms. Burke also thanked staff for their hard work completing the budget, providing AV support during campus events, and for making SpartanFest a successful event. There is a focus next year on professional development workshops and growth opportunities for full-time staff.

Director Meline was having internet issues so Director Figueroa took over Chair responsibilities.

VII. COMMITTEE REPORTS

A. Audit Committee

There was no meeting so Director Sharma did not have a report.

B. Facilities & Programs Committee

There was no meeting so Director Parekh did not have a report.

C. Finance Committee

There was no meeting so Director Cabrera-Sanchez did not have a report.

D. Personnel Committee

Director Meline reported that during the last meeting the committee reviewed and approved the Executive Director's annual evaluation.

VIII. DISCUSSION/ACTION

A. Approve Student Board of Director Recommendations

Director Figueroa asked Director Meline to introduce the new Board of Directors and new traineeship board members.

Director Figueroa asked for a motion to approve the recommendations.

Director Cabrera-Sanchez motioned to approve the student Board of Director recommendations; Director Parekh seconded.

Vote on the Motion: 10-0-0 Motion Passed

B. Approve Request for Previous BOD Chair to Receive a Student Union BOD Stole

Mr. Andrews asked the board to consider his request to receive a stole. As the Board Chair, he spent a lot of extra time meeting with the Interim President, CFO, and VP of Student Affairs, discussing the return of the Event Center to the SU and the approval of the budget.

The board thanked him for his dedication, collaboration, and leadership as board chair. Director Parekh requested that the board review the policy regarding receiving a stole at a future meeting.

Director Figueroa asked for a motion to approve the request for Isaiah Andrews, previous Board Chair, to receive a Student Union BOD stole.

Director Blackmer Reyes motioned to approve the request for Isaiah Andrews, previous Board Chair, to receive a Student Union BOD stole.; Director Figueroa seconded.

Vote on the Motion: 11-0-0 Motion Passed

C. Approve Compensation Wage Schedule - Fitness Instructional Programs

Mr. Fetzter reviewed the proposal including the point system and pay range. Data was collected from research done on comparable institutions and fitness and wellness programs. Fitness Instructors and Personal Trainers do not do administrative work as part of their role and responsibilities. Administrative work is the responsibility of the Fitness & Wellness Supervisor. The new wage schedule would be implemented in the new fiscal year, July 1, 2023.

Director Figueroa asked for a motion to approve the compensation wage schedule for the fitness instructional programs.

Director Chuang motioned to approve the compensation wage schedule for the fitness instructional programs; Director Sharma seconded.

Vote on the Motion: 11-0-0 Motion Passed

This item did not need approval so it was moved to discussion during the approval of the agenda.

D. Approve Fiscal Year 23-24 Assumptions & Budget Request for Student Fee Funding

A letter is included with the budget book that explains any significant impacts to the budget, increases and/or decreases to the budget, and any challenges in the last year. Also included in the letter are the financial strategies, budget allocation proposals, and key goal outcomes the Student Union has been instrumental in on campus and in our own areas. The final documents will be presented to the President for signature, for allocation effective July 1, 2023.

Ms. Bonakdar explained that per the CSU reserve policy, the reserves are analyzed by the University to have a minimum of 3 months but not exceeding 6 months of expenses. The reserves are analyzed based on recurring expenses and not one-time expenses. Ms. Burke briefly discussed that the Student Union is continuing to build the reserves up to the 6 month threshold.

E. Approve the 2021-2022 Student Union Annual Report

There was a delay in bringing the report to the board for approval due to some staffing changes. Once the report is approved, it will be uploaded to the Student Union website as a public record.

Director Figueroa asked for a motion to approve the 2021-2022 Student Union Annual Report.

Director Chuang motioned to approve the 2021-2022 Student Union Annual Report; Director Cabrera-Sanchez seconded.

Vote on the Motion: 11-0-0 Motion Passed

IX. BOARD OF DIRECTOR ANNOUNCEMENTS

Director Chuang thanked everyone for the privilege of serving on the board this year. She congratulated everyone for their contributions this year.

Director Sharma had the privilege of serving on the board for two years. She learned a lot and enjoyed getting to know everyone and making new connections.

Director Cabrera-Sanchez learned a lot over the past year and is excited to work with the new board members next year.

Director Figueroa moved to Closed Session at 12:07 p.m.

X. CLOSED SESSION

A. Personnel Matters: Review and Approve the Executive Director's Annual Performance Review

B.

XI. REPORTING OUT OF CLOSED SESSION

Director Figueroa reported that the Board reviewed and approved the Executive Director's annual performance review by a vote of 11-0-0.

XII. MEETING ADJOURNMENT

Director Figueroa asked if there were any objections to adjourning the meeting. Hearing no objections, the meeting was adjourned at 12:47 p.m.