

**STUDENT UNION, INC. BOARD OF DIRECTORS  
Annual Meeting & Regular Meeting**

**Meeting Agenda**

**October 17, 2024, 1:30 PM - 3:00 PM**

**In-person: Student Union Building, Conference Room 6**

**Zoom Link (Optional):**

<https://sjsu.zoom.us/j/81137752142?pwd=Tgr36ERsQWhV7q1GJxGbPb5Zi84l4G.1>

**Meeting ID: 811 3775 2142**

**Password: 763957**

**Telephone: US: +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 876 9923 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799**

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**ANNUAL MEETING**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INFORMATION ITEMS**
  - **Distribution of Electronic Fiscal Year 23-24 Audited Financials Statements**
- IV. MEETING ADJOURNMENT**

**REGULAR MEETING**

- V. CALL TO ORDER**
- VI. ROLL CALL**
- VII. APPROVAL OF OCTOBER 17, 2024 AGENDA**
- VIII. APPROVAL OF SEPTEMBER 12, 2024 REGULAR MEETING MINUTES**
- IX. PUBLIC FORUM**

Public Forum is intended as an opportunity for members of the public to address the Student Union Board of Directors on any matter within the legislative body's subject matter jurisdiction. Speakers will be given 2 minutes to speak. If attending in person, please sign in on the clipboard. If attending virtually, please sign in using chat for minute recording purposes.

- X. DISCUSSION/ACTION**
  - A. Approve Revision to the SRAC Student Assistant and Employee Certification Plan & Compensation**
    - Request to increase the employee reimbursement cost for the Wilderness First Responder Certification or other outdoor leader skills based courses/workshops.
  - B. Approve Request Funds from the Student Fee Trust Account for Maintenance of the 3-Court Gym and Studio Hardwood Floors at SRAC**
    - Staff received a quote from H.Y. Floor to scrub and recoat the 3-court gym and studio hardwood floors in the SRAC.

*The Student Union Board of Directors is a public body, and members of the public have a right to attend and participate in its meetings. This schedule is established as a best approximation of how long each scheduled meeting will take to complete its business. Depending on the length of the discussions, which are not possible to predict with precision in advance, the scheduled meeting times indicated may vary widely. The public is advised to take this uncertainty into account in planning to attend any meeting listed on this schedule.*

**C. Approve the Workplace Violence Prevention Plan**

- Per California Senate Bill 553 and California Labor Code Section 6401.9, employers in California are required to establish, implement, and maintain a written Workplace Violence Prevention Plan.

**D. Approve Changing the Health Care Flexible Spending Arrangement (FSA) Plan to the FSA Rollover Maximum Limit Option**

- The Student Union is currently using the FSA “grace period” option. Staff are recommending changing to the FSA “rollover” option.

**XI. INFORMATION**

**A. 2025-26 Budget Timeline**

**B. 2024-25 Budget Assumptions**

**XII. EXECUTIVE DIRECTOR REPORT**

**XIII. COMMITTEE REPORTS (1 minutes)**

**A. Audit Committee**

**B. Facilities & Programs Committee**

**C. Finance Committee**

**D. Personnel Committee**

**XIV. CLOSED SESSION**

**A. Personnel Matters**

**XV. REPORTING OUT OF CLOSED SESSION**

**XVI. BOARD OF DIRECTOR ANNOUNCEMENTS**

**XVII. MEETING ADJOURNMENT**