



Board of Directors  
Student Union, Inc.  
Division of Student Affairs

Student Union, Inc.  
211 South Ninth Street  
San Jose, CA 95192-0155

TEL: 408-924-6350

**STUDENT UNION, INC. BOARD OF DIRECTORS**

**Meeting Minutes  
November 21, 2024  
1:30 PM - 3:00 PM**

**In-person: Student Union Building, Conference Room 6**

- Voting Members Present:** Sara Bonakdar (BOD Designee), Aniya Dogra, Justin Duong, Mari Fuentes-Martin, Ed.D., Leo Lebedenko, Sarab Multani, Chima Nwokolo (BOD Designee), Erik Rodriguez, Karthika Sasikumar, Ph.D., Aditya Vishwakarma
- Voting Members Absent:** Siya Johal, Jayeesh Tarachandani
- Updated Attendance:** Jayeesh Tarachandani was updated to present at 1:39 PM  
Siya Johal was updated to present at 1:55 PM
- Non-Voting Member Present:** Aaron Burgess

**I. CALL TO ORDER**

Director Multani called the meeting to order at 1:35 p.m.

**II. ROLL CALL**

A verbal roll call was completed. Quorum met.

**III. APPROVAL OF NOVEMBER 21, 2024 AGENDA**

Director Multani asked for any changes to the agenda.

Director Multani asked for a motion to approve the agenda.

**Director Duong motioned to approve the agenda; Director Nwokolo seconded the motion.**

**Vote on the Motion: 10-0-0 Motion Passed**

**IV. APPROVAL OF OCTOBER 17, 2024 ANNUAL MEETING MINUTES AND REGULAR MEETING MINUTES**

Director Multani asked for any changes to the minutes.

Director Multani asked for a motion.

**Director Fuentes-Martin motioned to approve the annual and regular meeting minutes;**

**Director Nwokolo seconded the motion.**

**Vote on the Motion: 10-0-0 Motion Passed**

**V. PUBLIC FORUM**

*Public Forum is intended as an opportunity for members of the public to address the Student Union Board of Directors on any matter within the legislative body's subject matter jurisdiction. Speakers will be given 2 minutes to speak. If attending in person, please sign in on the clipboard. If attending virtually, please sign in using chat for minute recording purposes.*

No public comments.

**VI. DISCUSSION/ACTION**

- A. Approve Request for Former Student Board Member to Receive a Student Union BOD Stole**

- *A student board member stepped down in August, prior to the end of their term, due to a scheduling conflict with their academic commitments.*

Director Multani discussed the request by a former board member to receive a stole for their time served on the board. After serving one year, the student resigned from the board due to scheduling conflicts. Several members emphasized the student's significant contributions during their term.

Director Multani asked for a motion.

**Director Bonakdar motioned to approve the request for a former student board member to receive a Student Union Board of Director stole; Director Dogra seconded the motion.**

**Vote on the Motion: 10-0-1 Motion Passed**  
**Abstain: Director Tarachandani**

**B. Approve the Location of the Filipino American History Mural**

- *The Filipino American History Mural Committee would like to install murals on the pillars on the southside of the Diaz Compean Student Union building near Subway.*

The Committee reviewed the proposed location of the mural which was on the pillar outside the south side of the Student Union building near Subway. It will be a 360-degree mural celebrating Filipino American culture. Members discussed potential student involvement in the painting process and coordination with the mural committee, which includes alumni and external stakeholders. During the Facilities & Programs Committee meeting, Director Duong was selected to represent the Student Union Board on the Request for Proposal Selection Committee to find an artist.

Director Multani asked for a motion.

**Director Nwokolo motioned to approve the pillar on the south side of the Student Union building near Subway as the location for the Filipino American History mural; Director Duong seconded the motion.**

**Vote on the Motion: 11-0-0 Motion Passed**

**C. Approve the 2025 Student Union Holiday Calendar**

The Committee reviewed the holiday calendar which aligns with the University's calendar.

Director Multani asked for a motion.

**Director Dogra motioned to approve the 2025 Student Union Holiday Calendar; Director Vishwakarma seconded the motion.**

**Vote on the Motion: 12-0-0 Motion Passed**

**D. Approve the 2025 Student Union Payroll Calendar**

The payroll calendar was presented, reflecting bi-monthly pay dates on the 5th and 20th of each month. Pay dates were adjusted around state and federal holidays.

Director Multani asked for a motion.



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**Director Lebedenko motioned to approve the 2025 Student Union Payroll Calendar; Director Nwokolo seconded the motion.**

**Vote on the Motion: 11-0-0 Motion Passed**

**Director Johal was attending virtually and lost access during the vote.**

**E. Approve a Change in the Sick Time Accrual Policy for Full-Time Employees from Front-Loading 96 Hours/Year to an Accrual of Eight (8) Hours/Month, Effective January 2026**

- *The current policy provides 96 hours of sick time front-loaded annually. The proposed adjustment would transition to an accrual-based model, providing eight (8) hours per month. Accumulated sick time will have no cap, and there will be no payout option for unused sick time. The staff have requested these changes to align with the current standards established by the State side.*

The current policy provides 96 hours of front-loaded sick time annually. The proposed change moves to an accrual-based model of 8 hours monthly, effective January 2025. Employees' unused sick time hours from 2024 will carry over into 2025, and a waiver process will be implemented for the 2025 year only for current employees that may have medical needs during the transition.

Director Multani asked for a motion.

**Director Dogra motioned to approve the change in sick time accrual to 8 hours/month starting January 2025, implement a waiver process for current employees that may be impacted by the change during the 2025 year if they have health issues, and allow unused sick leave hours to be carried over from 2024 to 2025; Director Fuentes-Martin seconded the motion.**

**Vote on the Motion: 11-0-0 Motion Passed**  
**Director Johal was attending virtually and lost access during the discussion and vote of this item.**

**VII. EXECUTIVE DIRECTOR REPORT**

Mr. Burgess highlighted the outstanding work of the Events and Programs team. The team recently hosted five major events, including a Halloween escape room, Fall Festival, movie nights, a craft hour, and the Taste of the Bay event. The Taste of the Bay drew significant attendance, with lines extending down the Pasao. The Programs and Marketing team was commended for their efforts in connecting with the campus community to these events. Additionally, the full-time staff participated in a Day of Giving, assembling 200 care packages for the campus food pantry, further demonstrating the team's commitment to supporting the campus community. Some of the Student Union staff and student assistants attended the ACUI conference in San Diego. A student assistant from the Student Union's Events and Programs team presented a session at the conference on the events and programs that have been hosted by the Student Union. The Esports team received recognition for their achievements, including winning the regional Valorant championship and securing a runner-up position in a Smash Brothers competition. The Valorant team is advancing to the national competition in Arlington, Texas. Several facilities updates were also provided, including the repairs in the Event Center basement are nearing completion, with a projected end date of January 20, 2025. The fire alarm system in the Event Center is progressing well, and significant work on the HVAC system is underway,



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which has an estimated cost of \$14 million dollars.

**VIII. COMMITTEE REPORTS (1 minutes)**

**A. Audit Committee**

Director Dogra had no report.

**B. Facilities & Programs Committee**

Director Duong reported the Committee recently discussed potential new locations for the Esports program. With the bookstore’s contract nearing its end, the Committee is exploring the possibility of repurposing part of the Student Union basement as a central hub for esports.

**C. Finance Committee**

Director Vishwakarma had no report.

**D. Personnel Committee**

Director Dogra reported the Committee approved the 2025 Holiday Calendar, the 2025 Payroll Calendar, and updates to the Sick Time Accrual Policy. Additionally, the Committee is developing the recruitment timeline for new board members, with plans to begin outreach and application processes in early 2025.

**IX. BOARD OF DIRECTOR ANNOUNCEMENTS**

Director Multani and Director Duong encouraged the Board to attend the football game in the evening against UNLV. Director Multani also encouraged the Board to look at the comprehensive tutor list online to seek help in courses they may need support in.

Director Nwokolo wished the Board a Happy Thanksgiving.

Director Fuentes-Martin encouraged the Board to attend Christmas in the Park. This year’s event will feature contributions from multiple campus departments and student organizations, showcasing their decorations and performances.

**X. MEETING ADJOURNMENT**

Director Multani asked for a motion to adjourn the meeting.

**Director Duong motioned to adjourn the meetings; Director Bonakdar seconded the motion.**

**Vote on the Motion: 12-0-0 Motion Passed.**

Meeting adjourned at 2:20 p.m.

Signed by: *Sarab Multani* Date: 01.23.2025  
Signature: \_\_\_\_\_  
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Sarab Multani, Board of Director Chair